# Hejaz Income Fund

# **Product Disclosure Statement**

ARSN 653 782 524 APIR ETL4236AU Issue Date 25 October 2024



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Hejaz Income Fund PDS 1

This Product Disclosure Statement ("PDS") was issued on 25 October 2024. This PDS is for the offer of interests in the Hejaz Income Fund ARSN 653 782 524, APIR ETL4236AU (referred throughout this PDS as the "Fund").

The PDS has been prepared and issued by Equity Trustees Limited (ABN 46 004 031 298, Australian Financial Services Licence ("AFSL") No. 240975) in its capacity as the responsible entity of the Fund (referred throughout this PDS as the "Responsible Entity", "Equity Trustees", "us" or "we"). The investment manager is Hejaz Asset Management Pty Ltd (ABN 69 613 618 821, AFSL 550009) (referred to throughout this PDS as the "Investment Manager" or "Hejaz").

The Responsible Entity has authorised the use of this PDS as disclosure to investors and prospective investors who invest directly in the Fund, as well as investors and prospective investors of an investor directed portfolio service, master trust, wrap account or an investor directed portfolio service-like scheme ("IDPS"). This PDS is available for use by persons applying for units through an IDPS ("Indirect Investors").

The operator of an IDPS is referred to in this PDS as the "IDPS Operator" and the disclosure document for an IDPS is referred to as the "IDPS Guide". If you invest through an IDPS, your rights and liabilities will be governed by the terms and conditions of the IDPS Guide. Indirect Investors should carefully read these terms and conditions before investing in the Fund. Indirect Investors should note that they are directing the IDPS Operator to arrange for their money to be invested in the Fund on their behalf. Indirect Investors do not become unitholders in the Fund or have rights of unitholders. The IDPS Operator becomes the unitholder in the Fund and acquires these rights. Indirect Investors should refer to their IDPS Guide for information relating to their rights and responsibilities as an Indirect Investor, including information on any fees and charges applicable to their investment. Information regarding how Indirect Investors can apply for units in the Fund (including an application form where applicable) will also be contained in the IDPS Guide. Equity Trustees accepts no responsibility for IDPS Operators or any failure by an IDPS Operator to provide Indirect Investors with a current version of this PDS as provided by Equity Trustees or to withdraw the PDS from circulation if required by Equity Trustees.

Please ask your adviser if you have any questions about investing in the Fund (either directly or indirectly through an IDPS).

This PDS is prepared for your general information only. It is not intended to be a recommendation by the Responsible Entity, Investment Manager, any associate, employee, agent or officer of the Responsible Entity, Investment Manager or any other person to invest in the Fund. This PDS does not take into account the investment objectives, financial situation or needs of any particular investor. You should not base your decision to invest in the Fund solely on the information in this PDS. You should consider whether the information in this PDS is appropriate for you, having regard to your objectives, financial situation and needs and you may want to seek professional financial advice before making an investment decision.

Equity Trustees, the Investment Manager and their employees, associates, agents or officers do not guarantee the success, repayment of capital or any rate of return on income or capital or the investment performance of the Fund. Past performance is no indication of future performance. An investment in the Fund does not represent a deposit with or a liability of Equity Trustees, the Investment Manager or any of their associates. An investment is subject to investment risk, including possible delays in repayment and loss of income or capital invested. Units in the Fund are offered and issued by the Responsible Entity on the terms and conditions described in this PDS. You should read this PDS in its entirety because you will become bound by it if you become a direct investor in the Fund.

In considering whether to invest in the Fund, investors should consider the risk factors that could affect the financial performance of the Fund. Some of the risk factors affecting the Fund are summarised in Section 6.

The offer to which this PDS relates is only available to persons receiving this PDS (electronically or otherwise) in Australia.

This PDS does not constitute a direct or indirect offer of securities in the US or to any US Person as defined in Regulation S under the US Securities Act of 1933 as amended ("US Securities Act"). Equity Trustees may vary its position and offers may be accepted on merit at Equity Trustees' discretion. The units in the Fund have not been, and will not be, registered under the US Securities Act unless otherwise determined by Equity Trustees and may not be offered or sold in the US to, or for, the account of any US Person (as defined) except in a transaction that is exempt from the registration requirements of the US Securities Act and applicable US state securities laws.

If you received this PDS electronically, you will need to print and read this document in its entirety. We will provide a paper copy free upon request during the life of this PDS. The PDS is available on www.eqt.com.au/insto.

Certain information in this PDS is subject to change. We may update this information. You can obtain any updated information:

- by contacting Hejaz Asset Management Pty Ltd on 1300 043 529; or
- by visiting the Hejaz website at www.hejazfs.com.au

A paper copy of the updated information will be provided free of charge on request.

You may also contact Equity Trustees:

- by writing to GPO Box 2307 Melbourne VIC 3001; or
- by calling +613 8623 5000

Unless otherwise stated, all fees quoted in the PDS are inclusive of GST, after allowing for an estimate for Reduced Input Tax Credits ("RITC"). All amounts are in Australian dollars unless otherwise specified. All references to legislation are to Australian law unless otherwise specified.

# 1. Fund at a glance

|  | Summary   | For further information |
|--|---|-------------------------|
| Name of the Fund   | Hejaz Income Fund   | N/A                     |
| APIR Code  | ETL4236AU   | N/A                     |
| ARSN   | 653 782 524   | N/A                     |
| Investment objective   | To achieve a (total) return equal to Benchmark (Bloomberg AusBond<br>Bank Bill Index) plus 2% net of fees and expenses over a rolling 5 to<br>7-year timeframe through exposure to a diversified portfolio of<br>Sharia Compliant fixed income investments.   | Section 3               |
| Fund Benchmark   | Bloomberg AusBond Bank Bill Index   | Section 3               |
| Investment strategy and<br>investments held                          | The Fund's investment approach is to research, screen, and then<br>select quality investments, across Sharia Compliant fixed income<br>assets.<br>The Fund applies an investment approach which encompasses an<br>analysis of both quantitative and qualitative factors. It adopts an<br>adaptive investment style by considering investments in terms of<br>their asset type and investment specific characteristics across the<br>short, medium and long term. The Investment Manager may use<br>sub-advisors such as Carnbrea & Co Limited ABN 33 004 739 655<br>and/or Eternal Asset Management Pty Ltd ABN 81 627 310 230 to<br>assist with investment services of the Fund.<br>The Fund applies an ethical overlay and endeavours to invest in<br>compliance with Sharia ethical investment principles. These | Section 3               |
|  | principles create negative screens which exclude investment assets<br>based upon the nature of their business activities and their failure to<br>meet financial thresholds relating to debt, liquidity, and income.   |                         |
| The type(s) of investor(s) for<br>whom the Fund would be<br>suitable | The Fund is generally suitable for investors seeking a periodic<br>income-based return, who are comfortable with a medium risk of<br>market fluctuations and potential capital loss. The Fund may<br>experience some degree of volatility in the returns in the short term<br>however is expected by the Investment Manager to perform better<br>compared to the market during periods of financial stress. This, in<br>part, may be due to the Sharia overlays implemented by the<br>Investment Manager.   | Section 3               |
| Recommended investment<br>timeframe                                  | Minimum 5 years   | Section 3               |
| Minimum initial investment   | \$10,000  | Section 5               |
| Minimum additional<br>investment                                     | \$1,000   | Section 5               |
| Minimum withdrawal<br>amount   | \$1,000   | Section 5               |
| Minimum balance  | \$2,000   | Section 5               |

|   | Summary  | For further information |
|---|--|-------------------------|
| Cut off time for<br>applications and<br>withdrawals | <b>Applications</b><br>If your application for units is received before 2pm on the final<br>Business Day of the Week and is accepted, you will generally receive<br>the Application Price calculated for the final Business Day in that<br>Week.   | Section 5               |
|   | If your application for units is received on or after 2pm on the final<br>Business Day of the Week and is accepted, you will generally receive<br>the Application Price calculated for the final Business Day of the next<br>Week.<br>Withdrawals<br>If your withdrawal request is received before 2pm on the final<br>Business Day of the Week and is accepted, you will generally receive<br>the Withdrawal Price calculated for the final Business Day of that<br>Week. |                         |
|   | If your withdrawal request is received on or after 2pm (Sydney Time)<br>on the final Business Day of the Week and is accepted, you will<br>generally receive the Withdrawal Price calculated for the final<br>Business Day of the next Week.   |                         |
| Valuation frequency                                 | Weekly   | Section 5               |
| Applications  | Generally accepted on a weekly basis.  | Section 5               |
| Withdrawals   | Generally accepted on a weekly basis.  | Section 5               |
| Income distribution                                 | The Fund usually distributes income quarterly – however, Equity<br>Trustees may change the distribution frequency without notice.<br>Investors will have their distributions automatically reinvested<br>quarterly as at each quarter end, e.g. as soon as practicable<br>after 30 September, 31 December, 31 March and 30 June. There is no<br>Buy Spread on distributions that are reinvested.   | Section 5               |
| Management fees and costs                           | 2.28% p.a. of the Net Asset Value ("NAV") (including GST less RITCs)   | Section 7               |
| Entry fee/exit fee                                  | Nil  | Section 7               |
| Buy/Sell spread                                     | +/- nil on applications into the Fund, and withdrawals out of the  | Section 7               |
|   | Fund.  |                         |

# 2. Who is managing the Fund?

# The Responsible Entity

### **Equity Trustees Limited**

Equity Trustees Limited ABN 46 004 031 298 AFSL 240975, a subsidiary of EQT Holdings Limited ABN 22 607 797 615, which is a public company listed on the Australian Securities Exchange (ASX: EQT), is the Fund's responsible entity and issuer of this PDS. Established as a trustee and executorial service provider by a special Act of the Victorian Parliament in 1888, today Equity Trustees is a dynamic financial services institution which continues to grow the breadth and quality of products and services on offer.

Equity Trustees' responsibilities and obligations as the Fund's responsible entity are governed by the Fund's constitution ("Constitution"), the Corporations Act and general trust law. Equity Trustees has appointed Hejaz Asset Management Pty Ltd (ABN 69 613 618 821, AFSL 550009) as the investment manager of the Fund. Equity Trustees has appointed a custodian to hold the assets of the Fund. The custodian has no supervisory role in relation to the operation of the Fund and is not responsible for protecting your interests.

# The Investment Manager

### Hejaz Asset Management Pty Ltd

Hejaz Asset Management Pty Ltd ABN 69 613 618 821, AFSL 550009 ("Hejaz Asset Management" or the "Investment Manager") is an Australian based fund manager specialising in ethical and Sharia Compliant investments. The directors of Hejaz Asset Management:

- specialise in offering boutique ethical advisory and investment services; and
- provide expertise in the sciences of Islamic jurisprudence, specifically Islamic finance and investments.

# The Custodian and Administrator

### Apex Fund Services Pty Ltd

The Responsible Entity has appointed Apex Fund Services Pty Ltd ("Administrator") to act as administrator for the Fund. In this capacity, the Administrator performs all general administrative tasks for the Fund, including keeping financial books and records and calculating the NAV of the Fund.

The Responsible Entity has entered into an administration agreement with the Administrator, which governs the services that will be provided by the Administrator.

The Investment Manager may at any time, in consultation with the Responsible Entity, select any other administrator to serve as administrator to the Fund.

The Responsible Entity has also appointed Apex Fund Services Pty Ltd as an independent custodian to hold the assets of the Fund ("Custodian"). In such capacity, the Custodian will hold the assets of the Fund in its name and act on the direction of the Responsible Entity to effect cash and investment transactions. The Responsible Entity has entered into a custodian agreement, which governs the services that will be provided by the Custodian to the Fund.

# 3. How the Fund invests

# **Investment Objective**

To achieve a total return equal to the Benchmark (Bloomberg AusBond Bank Bill Index) plus 2% net of fees and expenses over a rolling 5 to 7-year timeframe through exposure to a diversified portfolio of Sharia Compliant fixed income investments, selected via the application of the Ultra-Ethical Code of Governance ("UECG") as defined below.

# Suggested investment timeframe

The suggested investment timeframe of the Fund is minimum of 5 years.

### **Investor suitability**

The Fund is generally suitable for investors seeking long term capital growth potential who are comfortable with some risk of market fluctuations and potential capital loss. The Fund may experience some degree of volatility in the returns in the short term, however, is expected by the Investment Manager to be less volatile over the long term. The Investment Manager considers that this in part may in part be due to the Sharia Compliant overlays implemented by the Investment Manager, as described in detail below in this section.

### Investment Strategy

The Fund's investment approach is to research, screen, and then select quality investments, across Sharia Compliant fixed income assets.

The Fund applies an investment approach which encompasses an analysis of both quantitative and qualitative factors. It adopts an adaptive investment style by considering investments in terms of their asset type and investment specific characteristics across the short, medium and long term. The Investment Manager may use sub-advisors such as Carnbrea & Co Limited ABN 33 004 739 655 and/or Eternal Asset Management ABN 81 627 310 230 to assist with investment services of the Fund.

The Fund applies an ethical overlay, described further below in the section entitled 'Ultra-Ethical Code of Governance', to pursue compliance with Sharia ethical investment principles. These principles create negative screens which exclude certain investment assets based upon the nature of their business activities or their failure to meet financial thresholds relating to debt, liquidity, and income.

The Fund may also invest in related party transactions from time to time, provided they are commercially comparable to other investment opportunities.

# Asset allocation

The Fund is a diversified fund with the following asset allocation ranges:

| Asset Class  | % Range  | Target Weight |
|--|----------|---------------|
| Sharia<br>Compliant trade<br>financing                                     | 0 – 100% | 10%           |
| Sharia<br>Compliant<br>consumer<br>financing<br>opportunities<br>financing | 0 – 100% | 25%           |
| Sharia<br>Compliant<br>secured property<br>financing<br>opportunities      | 0 – 100% | 40%           |
| Sharia<br>Compliant<br>corporate<br>financing<br>opportunities             | 0 – 100% | 25%           |
| Sharia<br>Compliant cash   | 0-100%   |               |

The Fund may maintain an exposure to the asset allocation via investments in underlying funds.

### Ultra-Ethical Code of Governance (UECG)

### 1. Introduction

The Ultra-Ethical Code of Governance (UECG) outlines the Sharia Ethical Standards that the Investment Manager will abide by, in relation to the Fund, the Sharia Ethical Screens that will be applied during the investment selection process and the authorities that will govern the Fund from a Sharia ethical perspective.

### 1.1 Purpose

The purpose of the UECG is to seek to ensure that high levels of corporate governance and policy guidance are applied in the investment management of the Fund, in terms of Sharia Ethical Funds Management. This is done to increase investor confidence, align with investor values, and to become a net positive contributor to all stakeholders.

### 2. Sharia Ethical Standards Board

The UECG will follow the Sharia Ethical Investment Standards stipulated by an independent and recognised Sharia Ethical Standards Board that provides Sharia standards for Islamic investment principles.

2.1 Selection of Sharia Ethical Standards Board

The Sharia Ethical Standards Board (SESB) will be selected by the Investment Manager. This selection will be made in consultation with Investment Manager's Sharia Compliance Board, being the Board explained in subsection 5 below.

### 2.2 Role of the SESB

The SESB is charged with the responsibility of preparing a set of standardised, applicable, and compatible Sharia Ethical Investment Screens that are compatible with Islamic finance principles and are to be applied when filtering investments to create a Sharia Compliant investment portfolio. As the SESB is independent of the Fund, the Investment Manager is not aware of any specific measures consistently used by the SESB to determine how far the Sharia Compliant objectives are met.

3. Sharia Ethical Screening of Investments

The UECG requires that all prospective investments must have Sharia Ethical Screening applied to them before they can be incorporated into the investment portfolio for the Fund. An investment must pass all the Sharia Ethical Screens for it to be added to the portfolio. The Investment Manager is charged with the responsibility of ensuring that investment screening is undertaken in accordance with the requirements set by the SESB.

3.1 Initial and ongoing screening

The Investment Manager is charged with the responsibility of ensuring that Sharia Ethical Screening is conducted as frequently as required by the Investment Manager's Sharia Compliance Board.

3.2 Delegation of Screening responsibility

The Investment Manager may delegate the responsibility of conducting the Sharia Ethical Screening of investments by way of contracting a third-party to provide this service or an individual to carry out this task. Delegation of this authority must be conducted in consultation with the Fund's Sharia Compliance Board.

### 4. Sharia Ethical Screens

The Investment Manager, in consultation with the Sharia Compliance Board, will ensure application of the criteria stipulated by the SESB to complete the Sharia Ethical Screening process.

### 5. Sharia Compliance Board

An independent Sharia Compliance Board, appointed by the Investment Manager, will provide Sharia ethical governance advice to the Investment Manager and Responsible Entity, and Sharia Certification in relation to the Fund.

5.1 Role of the Sharia Compliance Board

The primary roles of the Sharia Compliance Board in relation to the Fund will be to:

- Undertake annual Sharia audit of the Fund to ensure compliance with guidelines and Sharia Ethical Screens as required by the SESB
- Provide Sharia Certification to the Fund upon completion of each successful audit
- Provide guidance on the frequency of Sharia screening (noting that in addition to the annual audit, the Investment Manager conducts Sharia screening on a weekly basis and may change this frequency in future in line with the guidance of the Sharia Compliance Board)
- Provide guidance to the Investment Manager in relation to the Fund on its wider social role

If an investment is found to be non-Sharia Compliant, the Investment Manager is required to exit the investment within 3 months of the date on which it was found to be non-Sharia Compliant.

5.1.1 Supporting the Sharia Compliance Board

The Investment Manager must ensure that the Sharia Compliance Board has a high level of autonomy and independence in conducting their activities, protecting them from commercial pressures. The Investment Manager must also ensure that the Sharia Compliance Board is well resourced to ensure full compliance with both legal and Sharia Ethical requirements.

#### Investors Invest in Receive the Fund distributions Responsible Entity Provide Investment Govern Equity Trustees investment Manager and Limited management administer **Hejaz Income Fund** Hejaz Asset service the Fund Custodian and Management administrator Pty Ltd Apex Fund Services Ptv Ltd Investment Receives made income Investment 1 **Investment 3** Investment 2

**Fund Structure** 

# Withdrawals

When possible and subject to available liquidity, the Responsible Entity anticipates offering investors the opportunity to seek to withdraw some or all of their investment in the Fund at least once each Week. However, as outlined below, withdrawals are not guaranteed.

The cut off time for withdrawals is as follows:

- If your withdrawal request is received before 2pm (Sydney time) on the final Business Day of the Week and is accepted, you will generally receive the Withdrawal Price calculated for the Final Business Day of that Week.
- If your withdrawal request is received on or after 2pm (Sydney time) on the final Business Day of the Week and is accepted, you will generally receive the Withdrawal Price calculated for the final Business Day of the next Week.

At the end of each Week, the Responsible Entity will consider all withdrawal requests submitted during the current period, together with any withdrawal requests which remain unsatisfied (in whole or in part) from previous withdrawal periods. Where there are insufficient funds available to satisfy all withdrawal requests, withdrawal requests will be satisfied on a pro-rata basis. Where withdrawal requests are not fully satisfied, it will be carried over to subsequent withdrawal periods until the withdrawal request is fully satisfied or alternatively withdrawn.

Where the Fund is not liquid (as defined in the Corporations Act), withdrawals, an investor does not have a right to withdraw from the Fund and can only withdraw where the Responsible Entity makes a withdrawal offer to investors in accordance with the Corporations Act (see section 5 for further details).

# Labour standards and environmental, social and ethical considerations

EQT has delegated the investment function (including ESG responsibilities) to the Investment Manager.

The Investment Manager does not generally take into account labour standards or environmental considerations for the purposes of selecting, retaining or realising investments. However, the Investment Manager follows an UECG for the purposes of selecting, retaining or realising investments of the Fund, and takes social and ethical considerations into account for the purposes of selecting, retaining or realising investments to the extent prescribed by the UECG. See above in this Section 3 for information about the UECG and its impact on the Fund's investment portfolio.

# **Fund performance**

Up to date information on the performance of the Fund can be obtained from https://www.eqt.com.au/ corporates-and-fund-managers/fund-managers/ institutional-funds. A free of charge paper copy of the information will also be available on request.

# Significant benefits of investing in the Fund

Investing in the Fund offers a number of benefits including:

- Creating a positive impact that integrates moral values and socio-economic principles through the consideration of Sharia Compliant investment principles in the manner described in Section 5 below. The Fund's goals take into account financial and spiritual need through incorporating Islamic principles that are based on pursing prosperity without negatively impacting society.
- Investing the Fund's assets in accordance with the UECG (as defined in Section 3 above).
- Offering investors a simple way of accessing a diversified portfolio of Sharia Compliant fixed income

investments, such as private finance products, structured income instruments and Sharia Compliant term deposits.

# 4. Managing risk

All investments carry risks. Different investment strategies may carry different levels of risk, depending on the assets acquired under the strategy. Assets with the highest long-term returns may also carry the highest level of short-term risk. The significant risks below should be considered in light of your risk profile when deciding whether to invest in the Fund. Your risk profile will vary depending on a range of factors, including your age, the investment time frame (how long you wish to invest for), your other investments or assets and your risk tolerance.

The Responsible Entity and the Investment Manager do not guarantee the liquidity of the Fund's investments, repayment of capital or any rate of return or the Fund's investment performance. The value of the Fund's investments will vary. Returns are not guaranteed, and you may lose money by investing in the Fund. The level of returns will vary and future returns may differ from past returns. Laws affecting managed investment schemes may change in the future. The structure and administration of the Fund is also subject to change.

In addition, we do not offer advice that takes into account your personal financial situation, including advice about whether the Fund is suitable for your circumstances. If you require personal financial or taxation advice, you should contact a licensed financial adviser and/or taxation adviser.

# Key Risks

### Market and individual investment risks

Sharia-Compliant fixed income investments can be volatile. The value of your investment in the Fund may fluctuate with the market. In addition, losses for the Fund may also not be linked to the market's overall returns. Such losses can arise for factors related to general market sentiment and economic conditions, reasons specific to a company (e.g. bankruptcy), or if the Investment Manager makes investment decisions resulting in poor returns.

### Sharia Compliant investment style and approach

Applying Sharia Compliant criteria to the investment process may exclude securities of certain issuers for non-financial reasons and therefore, some market opportunities available to funds that do not use Sharia Compliant criteria may be unavailable for the Fund, and the Fund's performance may at times be better or worse than the performance of relatable funds that do not use Sharia Compliant criteria. The selection of assets may in part rely on an impact approach, Sharia Compliant scoring process or ban lists that rely partially on third party data.

### Fund risk

The Fund could terminate. Laws affecting registered managed investment schemes may change in the future, Equity Trustees or the Investment Manager could become insolvent, and the fees and expenses could materially change. Investment in the Fund may give different results from investing directly in the relevant securities and instruments because of income or capital gains accrued in the Fund and because of investors redeeming from the Fund.

# Liquidity risk

The investment of the Fund is generally in less liquid investments than other investments (such as

exchange-traded investments). There may be times when securities may not be readily sold (for example the lack of active buyer in the secondary market) and this may impact the investment and markets to which the Fund has exposure. If there is an interruption to trading in a market generally, or for a particular investment to which the Fund has exposure, there may be delays in processing withdrawal requests. Neither the Responsible Entity nor the Investment Manager guarantees the liquidity of the Fund's investments or of investments in the Fund.

### Credit risk

Investment assets to which the Fund is exposed may fail to meet regular payment obligations or principal when due because the credit counterparty or counterparty experiences a decline in its financial status. Losses may occur because the value of the asset is affected by the creditworthiness of the borrower or by general economic and specific industry conditions.

### **Contractual risk**

The Fund's counterparties may default on a transaction or the Fund's custodian may become insolvent. If this occurs, there may be additional costs or time delays associated with settling a transaction or appointing another custodian. This may have an effect on your ability to invest in, or redeem from, the Fund.

### Pandemic and other unforeseen event risk

Health crises, such as pandemic and epidemic diseases, as well as other catastrophes that interrupt the expected course of events, such as natural disasters, war or civil disturbance, acts of terrorism, power outages and other unforeseeable and external events, and the public response to or fear of such diseases or events, have and may in the future have an adverse effect on the economies and financial markets either in specific countries or worldwide and consequently on the value of the Fund's investments. Further, under such circumstances, the operations, including functions such as trading and valuation, of the Investment Manager and other service providers could be reduced, delayed, suspended or otherwise disrupted.

### Related party transactions and conflicts of interest

The Responsible Entity, the Investment Manager and their Related Entities are entitled to enter into or be interested on their own account in any transactions entered into on behalf of the Fund or with any company or body in which the Fund is invested or who provides services to the Fund.

The Fund is also entitled to invest in the Investment Manager's Related Entities from time to time. However, neither the Investment Manager nor the Responsible Entity guarantees the investment performance outcome.

Investor approval of these transactions is not required as such transactions will be on arm's length commercial terms. The Responsible Entity and its Related Entities are also permitted to hold Units in any capacity.

Related Entity transactions carry a risk that they could be assessed and reviewed less vigorously than transactions with other parties. The Responsible Entity and the Investment Manager have policies in guidelines in place to manage the risk of any actual or perceived conflict of interest as a result of Related Entity transactions.

# 5. Investing and withdrawing

# Applying for units

You can acquire units by completing the Application Form that accompanies this PDS. The minimum initial investment amount for the Fund is \$10,000.

Completed Application Forms should be sent along with your identification documents (if applicable) to:

Apex Fund Services Pty Ltd GPO Box 4968 Sydney, NSW, 2001

Please note that cash and cheques cannot be accepted.

Indirect Investors should use the Application Form attached to their IDPS Guide (not the Application Form accompanying this PDS) to invest in the Fund. You will need to contact your IDPS Operator regarding the cut-off times for pricing purposes and the minimum investment amount.

We reserve the right to accept or reject applications in whole or in part at our discretion. We have the discretion to delay processing applications where we believe this to be in the best interest of the Fund's investors.

The price at which units are acquired is determined in accordance with the Constitution ("Application Price"). The Application Price on a Business Day is, in general terms, equal to the Net Asset Value ("NAV") of the Fund, divided by the number of units on issue and adjusted for transaction costs ("Buy Spread"). At the date of this PDS, the Buy Spread is nil.

The Application Price will vary as the market value of assets in the Fund rises or falls.

# Application cut-off times

If we receive a correctly completed Application Form, identification documents (if applicable) and cleared application money:

- before 2pm (Sydney time) on the final Business Day of the Week and your application for units is accepted, you will generally receive the Application Price calculated for the final Business Day of that Week; or
- on or after 2pm (Sydney time) on the final Business Day of the Week and your application for units is accepted, you will generally receive the Application Price calculated for the final Business Day of the next Week.

We will only start processing an application if:

- we consider that you have correctly completed the Application Form;
- you have provided us with the relevant identification documents if required; and
- we have received the application money (in cleared funds) stated in your Application Form.

We reserve the right to accept or reject applications in whole or in part at our discretion. We have the discretion to delay processing applications where we believe this to be in the best interest of the Fund's investors.

# Additional applications

You can make additional investments into the Fund at any time by sending us your additional investment amount together with a completed Application Form. The minimum additional investment into the Fund is \$1,000.

# Terms and conditions for applications

Applications can be made at any time. Application cut-off times and unit pricing are set out in the initial applications section above.

Please note that we do not pay interest on application monies (any interest is credited to the Fund).

Equity Trustees reserves the right to refuse any application without giving a reason. If for any reason Equity Trustees refuses or is unable to process your application to invest in the Fund, Equity Trustees will return your application money to you, subject to regulatory considerations, less any taxes or bank fees in connection with the application. You will not be entitled to any interest on your application money in this circumstance.

Under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006, applications made without providing all the information and supporting identification documentation requested on the Application Form cannot be processed until all the necessary information has been provided. As a result, delays in processing your application may occur.

# **Cooling off period**

If you are a Retail Client who has invested directly in the Fund, you may have a right to a 'cooling off' period in relation to your investment in the Fund for 14 days from the earlier of:

- confirmation of the investment being received; and
- the end of the fifth business day after the units are issued.

A Retail Client may exercise this right by notifying Equity Trustees in writing. A Retail Client is entitled to a refund of their investment adjusted for any increase or decrease in the relevant Application Price between the time we process your application and the time we receive the notification from you, as well as any other tax and other reasonable administrative expenses and transaction costs associated with the acquisition and termination of the investment.

The right of a Retail Client to cool off does not apply in certain limited situations, such as if the issue is made under a distribution reinvestment plan, switching facility or represents additional contributions required under an existing agreement. Also, the right to cool off does not apply to you if you choose to exercise your rights or powers as a unit holder in the Fund during the 14- day period. This could include selling part of your investment or switching it to another product.

Indirect Investors should seek advice from their IDPS Operator as to whether cooling off rights apply to an investment in the Trust by the IDPS. The right to cool off in relation to the Trust is not directly available to an Indirect Investor. This is because an Indirect Investor does not acquire the rights of a unit holder in the Trust except in relation to access to Equity Trustee's complaints resolution process (see Section 8). Rather, an Indirect Investor directs the IDPS Operator to arrange for their monies to be invested in the Trust on their behalf. The terms and conditions of the IDPS Guide or similar type document will govern an Indirect Investor's investment in relation to the Trust and any rights an Indirect Investor may have in this regard.

# Making a withdrawal

Investors in the Fund can generally withdraw their investment by completing a written request to withdraw from the Fund and mailing it to:

Apex Fund Services Pty Ltd GPO Box 4968 Sydney, NSW, 2001

The minimum withdrawal amount is \$1,000. Once we receive your withdrawal request, we may act on your instruction without further enquiry if the instruction bears your account number or investor details and your (apparent) signature(s), or your authorised signatory's (apparent) signature(s).

Except where the Fund is not liquid (see below) or there are insufficient funds available to satisfy all withdrawal requests, Equity Trustees will generally allow an investor to access their investment within 5 Business Days of acceptance of a withdrawal request by transferring the withdrawal proceeds to such investors' nominated AUD Australian bank account. However, the Constitution allows Equity Trustees to reject withdrawal requests and also to make payment up to 21 days after acceptance of a request (which may be extended in certain circumstances).

The price at which units are withdrawn is determined in accordance with the Constitution ("Withdrawal Price"). The Withdrawal Price on a Business Day is, in general terms, equal to the NAV of the Fund, divided by the number of units on issue and adjusted for transaction costs ("Sell Spread"). At the date of this PDS, the Sell Spread is nil. The Withdrawal Price will vary as the market value of assets in the Fund rises or falls.

Equity Trustees reserves the right to fully redeem your investment if your investment balance in the Fund falls below \$2,000 as a result of processing your withdrawal request. Equity Trustees can deny a withdrawal request or suspend consideration of a withdrawal request in certain circumstances, including where accepting the request is not in the best interests of investors in the Fund or where the Fund is not liquid (as defined in the Corporations Act). When the Fund is not liquid, an investor can only withdraw when Equity Trustees makes a withdrawal offer to investors in accordance with the Corporations Act. Equity Trustees is not obliged to make such offers.

If you are an Indirect Investor, you need to provide your withdrawal request directly to your IDPS Operator. The time to process a withdrawal request will depend on the particular IDPS Operator and the terms of the IDPS.

# Withdrawal cut-off times

If we receive a withdrawal request:

- before 2pm (Sydney time) on the final Business Day of the Week and your withdrawal request is accepted, you will generally receive the Withdrawal Price calculated for that final Business Day of that Week; or
- on or after 2pm (Sydney time) on the final Business Day of the Week and your withdrawal request is accepted, you will generally receive the Withdrawal Price calculated for the final Business Day of the next Week.

We reserve the right to accept or reject withdrawal requests in whole or in part at our discretion. We have the discretion to delay processing withdrawal requests where we believe this to be in the best interest of the Fund's investors.

# Access to funds

Except where the Fund is not liquid (see below) or there are insufficient funds available to satisfy all withdrawal requests, the Responsible Entity will generally allow investors to access their funds within 5 Business Days of acceptance of a withdrawal request for the relevant amount.

However, the Constitution of the Fund allows the Responsible Entity to make payment up to 21 days after acceptance of a withdrawal request, and this period can be extended at the discretion of Equity Trustees in accordance with the Constitution.

The Responsible Entity reserves the right to postpone the processing and payment of withdrawals for the Fund subject to the above extensions of time.

Where the Fund is not liquid (as defined in the Corporations Act) an investor does not have a right to withdraw from the Fund and can only withdraw where the Responsible Entity makes a withdrawal offer to investors in accordance with the Corporations Act. The Responsible Entity is not obliged to make such offers. The Fund will cease to be liquid if less than 80% of its assets are liquid assets. Broadly, liquid assets are money in an account or on deposit with a financial institution, bank accepted bills, marketable securities, other prescribed property and other assets that the Responsible Entity reasonably expects can be realised for their market value within the period specified in the Constitution for satisfying withdrawal requests while the Fund is liquid.

# Terms and conditions for withdrawals

The minimum withdrawal amount in the Fund is \$1,000. Where a withdrawal request takes the balance below the minimum level of \$2,000, the Responsible Entity may require you to redeem the remaining balance of your investment. Equity Trustees has the right to change the minimum holding amount.

The Responsible Entity can deny a withdrawal request in whole or in part. Equity Trustees may refuse to comply with any withdrawal request if the requesting party does not satisfactorily identify themselves as the investor. Withdrawal payments will not be made to third parties (including authorised nominees), and will only be paid directly to the investor's bank account held in the name of the investor at a branch of an Australian domiciled bank. By lodging a facsimile or email withdrawal request the investor releases, discharges and agrees to indemnify Equity Trustees from and against any and all losses, liabilities, actions, proceedings, account claims and demands arising from any facsimile or email withdrawal request.

You also agree that any payment made in accordance with the fax or email instructions shall be in complete satisfaction of the obligations of Equity Trustees, notwithstanding any fact or circumstance including that the payment was made without your knowledge or authority.

When you are withdrawing, you should take note of the following:

- We are not responsible or liable if you do not receive, or are late in receiving, any withdrawal money that is paid according to your instructions.
- We may contact you to check your details before processing your Redemption Request Form. This may

cause a delay in finalising payment of your withdrawal money. No interest is payable for any delay in finalising payment of your withdrawal money.

- If we cannot satisfactorily identify you as the withdrawing investor, we may refuse or reject your withdrawal request or payment of your withdrawal proceeds will be delayed. We are not responsible for any loss you consequently suffer.
- As an investor who is withdrawing, you agree that any payment made according to instructions received by post, courier, fax or email, shall be a complete satisfaction of our obligations, despite any fact or circumstances such as the payment being made without your knowledge or authority.

You agree that if the payment is made according to all the terms and conditions for withdrawals set out in this PDS, you and any person claiming through or under you, shall have no claim against Equity Trustees or the Investment Manager in relation to the payment. Investors will be notified of any material change to their withdrawal rights (such as any suspension of their withdrawal rights) in writing.

# Distributions

An investor's share of any distributable income is calculated in accordance with the Constitution and is generally based on the number of units held by the investor at the end of the distribution period.

The Fund usually distributes income quarterly. Investors will have their distributions automatically reinvested as at each quarter end, e.g. 30 September, 31 December, 31 March and 30 June. There is no Buy Spread on distributions that are reinvested.

In some circumstances, where an investor makes a large withdrawal request (i.e. the withdrawal request is in respect of 5% or more of the units on issue), the Constitution may allow for their withdrawal proceeds to be taken to include a component of distributable income.

Indirect Investors should review their IDPS Guide for information on how and when they receive any income distribution.

# Valuation of the Fund

The value of the investments of the Fund is generally determined Weekly. The value of a unit is determined by the NAV. This is calculated by deducting from the gross value of the Fund assets the value of the liabilities of the Fund (not including any unitholder liability). Generally, investments will be valued at the end of each Week at their market value but other valuation methods and policies may be applied by Equity Trustees if appropriate or if otherwise required by law or applicable accounting standards. The Application Price of a unit in the Fund is based on the NAV divided by the number of units on issue. The Responsible Entity can also make an allowance for transaction costs required for buying investments when an investor acquires units; this is known as the Buy Spread.

The Withdrawal Price of a unit in the Fund is based on the NAV divided by the number of units on issue. The Responsible Entity can also make an allowance for transaction costs required for selling investments when an investor makes a withdrawal; this is known as the Sell Spread.

The Buy/Sell Spread can be altered by the Responsible Entity at any time and www.eqt.com.au/insto will be updated as soon as practicable to reflect any change.

Refer to Section 9 for additional information.

# Joint account operation

For joint accounts, each signatory must sign withdrawal requests. Please ensure both signatories sign the declaration in the Application Form. Joint accounts will be held as joint tenants.

# Authorised signatories

You can appoint a person, partnership or company as your authorised signatory. To do so, please nominate them on the initial Application Form and have them sign the relevant sections. If a company is appointed, the powers extend to any director and officer of the company. If a partnership is appointed, the powers extend to all partners. Such appointments will only be cancelled or changed once we receive written instructions from you to do so.

Once appointed, your authorised signatory has full access to operate your investment account for and on your behalf. This includes the following:

- making additional investments;
- requesting income distribution instructions to be changed;
- withdrawing all or part of your investment;
- changing bank account details;
- enquiring and obtaining copies of the status of your investment; and
- having online account access to your investment.

If you do appoint an authorised signatory:

- you are bound by their acts;
- you release, discharge and indemnify us from and against any losses, liabilities, actions, proceedings, account claims and demands arising from instructions received from your authorised representatives; and
- you agree that any instructions received from your authorised representative shall be complete satisfaction of our obligations, even if the instructions were made without your knowledge or authority.

# **Electronic instructions**

If an investor instructs Equity Trustees by electronic means, such as fax or email, the investor releases Equity Trustees from and indemnifies Equity Trustees against, all losses and liabilities arising from any payment or action Equity Trustees makes based on any instruction (even if not genuine) that Equity Trustees receives by an electronic communication bearing the investor's investor code and which appears to indicate to Equity Trustees that the communication has been provided by the investor e.g. a signature which is apparently the investor's and that of an authorised signatory for the investment or an email address which is apparently the investor's. The investor also agrees that neither they nor anyone claiming through them has any claim against Equity Trustees or the Fund in relation to such payments or actions. There is a risk that a fraudulent withdrawal request can be made by someone who has access to an investor's investor code and a copy of their signature or email address. Please take care.

# 6. Keeping track of your investment

# **Complaints resolution**

Equity Trustees has an established complaints handling process and is committed to properly considering and resolving all complaints. If you have a complaint about your investment, please contact us on:

Phone: 1300 133 472 Post: Equity Trustees Limited GPO Box 2307, Melbourne VIC 3001 Email: compliance@eqt.com.au

We will acknowledge receipt of the complaint within 1 Business Day or as soon as possible after receiving the complaint. We will seek to resolve your complaint as soon as practicable but not more than 30 calendar days after receiving the complaint.

If you are not satisfied with our response to your complaint, you may be able to lodge a complaint with the Australian Financial Complaints Authority ("AFCA").

Contact details are: Online: www.afca.org.au Phone: 1800 931 678 Email: info@afca.org.au Post: GPO Box 3, Melbourne VIC 3001. The external dispute resolution body is established to assist you in resolving your complaint where you have been unable to do so with us. However, it's important that you contact us first.

# Reports

Investors will be provided with the following reports:

- application and withdrawal confirmation statements;
- transaction statements; and
- (where applicable), distribution and tax statements.

Annual audited financial accounts are available on Equity Trustees' website.

# 7. Fees and other costs

# **DID YOU KNOW?**

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns.

For example, total annual fees and costs of 2% of your investment balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You may be able to negotiate to pay lower fees. Ask the Fund or your financial adviser.

# TO FIND OUT MORE

If you would like to find out more, or see the impact of the fees based on your own circumstances, the **Australian Securities and Investments Commission (ASIC)** Moneysmart website (www.moneysmart.gov.au) has a managed funds fee calculator to help you check out different fee options.

### Fees and other costs

This section shows fees and other costs that you may be charged. These fees and costs may be deducted from your money, from the returns on your investment or from the assets of the managed investment scheme as a whole.

Taxes are set out in another part of this document. You should read all the information about fees and costs because it is important to understand their impact on your investment.

### Fees and Costs Summary

| Hejaz Income Fund   |   |  |
|---|---|--|
| Type of fee or cost   | Amount                                  | How and when paid  |
| Ongoing annual fees and costs <sup>1</sup>  |   |  |
| Management fees and costs<br>The fees and costs for managing your<br>investment           | 2.28% of the NAV of the Fund            | The management fees component of<br>management fees and costs are<br>accrued daily and paid from the Fund<br>monthly in arrears and reflected in the<br>unit price. Otherwise, the fees and<br>costs are variable and deducted and<br>reflected in the unit price of the Fund<br>as they are incurred.   |
|   |   | The management fees component of<br>management fees and costs can be<br>negotiated. Please see "Differential<br>fees" in the "Additional Explanation of<br>Fees and Costs" for further<br>information.   |
| Performance fees  | Not applicable                          | Not applicable   |
| Amounts deducted from your<br>investment in relation to the<br>performance of the product |   |  |
| Transaction costs<br>The costs incurred by the scheme<br>when buying or selling assets    | 0.00% of the NAV of the Fund            | Transaction costs are variable and<br>deducted from the Fund as they are<br>incurred and reflected in the unit<br>price. They are disclosed net of<br>amounts recovered by the Buy-Sell<br>Spread.<br>Any transaction costs at the<br>interposed vehicle level are reflected<br>in the value of the Fund's investment<br>in the relevant interposed vehicle, and<br>therefore reflected in the unit price. |
|   | (fees for services or when your money m | oves in or out of the scheme)  |
| Establishment fee   | Not applicable                          | Not applicable   |
| The fee to open your investment   |   |  |

| Hejaz Income Fund   |                                  |  |
|---|----------------------------------|--|
| Contribution fee  | Not applicable                   | Not applicable   |
| The fee on each amount contributed to your investment   |                                  |  |
| Buy-sell spread<br>An amount deducted from your<br>investment representing costs<br>incurred in transactions by the<br>scheme | nil upon entry and nil upon exit | These costs are an additional cost to<br>the investor but are incorporated into<br>the unit price and arise when<br>investing application monies and<br>funding withdrawals from the Fund<br>and are not separately charged to the<br>investor. The Buy Spread is paid into<br>the Fund as part of an application and<br>the Sell Spread is left in the Fund as<br>part of a redemption. |
| Withdrawal fee  | Not applicable                   | Not applicable   |
| The fee on each amount you take out of your investment  |                                  |  |
| Exit fee  | Not applicable                   | Not applicable   |
| The fee to close your investment  |                                  |  |
| Switching fee   | Not applicable                   | Not applicable   |
| The fee for changing investment options   |                                  |  |

<sup>1</sup> All fees quoted above are inclusive of Goods and Services Tax (GST) and net of any Reduced Input Tax Credits (RITC). See below for more details as to how the relevant fees and costs are calculated.

# Additional Explanation of Fees and Costs

### Management fees and costs

The management fees and costs include amounts payable for administering and operating the Fund, investing the assets of the Fund, expenses and reimbursements in relation to the Fund and indirect costs if applicable.

Management fees and costs do not include performance fees or transaction costs, which are disclosed separately.

The management fees component of management fees and costs of 1.77% p.a. of the NAV of the Fund is payable to the Responsible Entity of the Fund for managing the assets and overseeing the operations of the Fund. The management fees component is accrued daily and paid from the Fund monthly in arrears and reflected in the unit price. As at the date of this PDS, the management fees component covers certain ordinary expenses such as Responsible Entity fees, investment management fees, custodian fees, and administration and audit fees.

The indirect costs and other expenses component of 0.51% p.a. of the NAV of the Fund may include other ordinary expenses of operating the Fund, as well as management fees and costs (if any) arising from interposed vehicles in or through which the Fund invests. The indirect costs and other expenses component is variable and reflected in the unit price of the Fund as the relevant fees and costs are incurred. They are borne by investors, but they are not paid to the Responsible Entity or Investment Manager.

The indirect costs and other expenses component is based on the relevant costs incurred during the financial year ended 30 June 2023.

Actual indirect costs for the current and future years may differ. If in future there is an increase to indirect costs disclosed in this PDS, updates will be provided on Equity Trustees' website at www.eqt.com.au/insto where they are not otherwise required to be disclosed to investors under law.

### **Transaction costs**

In managing the assets of the Fund, the Fund may incur transaction costs such as brokerage, buy-sell spreads in respect of the underlying investments of the Fund, settlement costs, clearing costs and applicable stamp duty when assets are bought and sold. Transaction costs also include costs incurred by interposed vehicles in which the Fund invests (if any), that would have been transaction costs if they had been incurred by the Fund itself. Transaction costs are an additional cost to the investor where they are not recovered by the Buy/Sell Spread, and are generally incurred when the assets of the Fund are changed in connection with day-to-day trading or when there are applications or withdrawals which cause net cash flows into or out of the Fund.

The Buy/Sell Spread that is disclosed in the Fees and Costs Summary is a reasonable estimate of transaction costs that the Fund will incur when buying or selling assets of the Fund. These costs are an additional cost to the investor but are incorporated into the unit price and arise when investing application monies and funding withdrawals from the Fund and are not separately charged to the investor. The Buy Spread is paid into the Fund as part of an application and the Sell Spread is left in the Fund as part of a redemption and not paid to Equity Trustees or the Investment Manager. The estimated Buy/Sell Spread is nil upon entry and nil upon exit. The dollar value of these costs based on an application or a withdrawal of \$10,000 is \$0 for each individual transaction. The Buy/Sell Spread can be altered by the Responsible Entity at any time and www.eqt.com.au/insto will be updated as soon as practicable to reflect any change. The Responsible Entity may also waive the Buy/Sell Spread in part or in full at its discretion. The transaction costs figure in the Fees and Costs Summary is shown net of any amount recovered by the Buy/Sell Spread charged by the Responsible Entity.

Transaction costs generally arise through the day-to-day trading of the Fund's assets and are reflected in the Fund's unit price as an additional cost to the investor, as and when they are incurred.

The gross transaction costs for the Fund are 0.00% p.a. of the NAV of the Fund, which is based on the relevant costs incurred during the financial year ended 30 June 2023.

However, actual transaction costs for future years may differ.

### Can the fees change?

Yes, all fees can change without investor consent, subject to the maximum fee amounts specified in the Constitution. The current maximum management fee to which Equity Trustees is entitled is 2% of the GAV of the Fund. However, Equity Trustees does not intend to charge that amount and will generally provide investors with at least 30 days' notice of any proposed increase to the management fees component of management fees and costs. In most circumstances, the Constitution defines the maximum level that can be charged for fees described in this PDS. Equity Trustees also has the right to recover all reasonable expenses incurred in relation to the proper performance of its duties in managing the Fund and as such these expenses may increase or decrease accordingly, without notice.

### **Payments to IDPS Operators**

Subject to the law, annual payments may be made to some IDPS Operators because they offer the Fund on their investment menus. Product access is paid by the Investment Manager out of its investment management fee and is not an additional cost to the investor.

### **Differential fees**

The Investment Manager may from time to time negotiate a different fee arrangement (by way of a rebate or waiver of fees) with certain investors who are Wholesale Clients. Please contact the Investment Manager on 1300 043 529 for further information.

### Taxation

Please refer to Section 10 of the Product Disclosure Statement for further information on taxation.

### Example of annual fees and costs for an investment option

This table gives an example of how the ongoing annual fees and costs in the investment option for this product can affect your investment over a 1-year period. You should use this table to compare this product with other products offered by managed investment schemes.

| EXAMPLE – Hejaz Income Fund  |                   |  |  |  |  |  |  |
|--|-------------------|--|--|--|--|--|--|
| BALANCE OF \$50,000 WITH A CONTRIBUTION OF \$5,000 DURING THE YEAR |                   |  |  |  |  |  |  |
| Contribution<br>Fees   | Nil               | For every additional \$5,000 you put in, you will be charged \$0   |  |  |  |  |  |
| Plus<br>Management<br>fees and costs                               | 2.28% p.a.        | <b>And</b> , for every \$50,000 you have in the Hejaz Income Fund you will be charged or have deducted from your investment \$1,140 each year  |  |  |  |  |  |
| <b>Plus</b><br>Performance<br>fees                                 | Not<br>applicable | <b>And</b> , you will be charged or have deducted from your investment \$0 in performance fees each year   |  |  |  |  |  |
| <b>Plus</b><br>Transaction<br>costs                                | 0.00% p.a.        | <b>And</b> , you will be charged or have deducted from your investment \$0 in transaction costs  |  |  |  |  |  |
| <b>Equals</b><br>Cost of Hejaz<br>Income Fund                      |                   | If you had an investment of \$50,000 at the beginning of the year and you put in an additional \$5,000 during that year, you would be charged fees and costs of: \$1,140*<br>What it costs you will depend on the investment option you choose and the fees you negotiate. |  |  |  |  |  |

\* Additional fees may apply. Please note that this example does not capture all the fees and costs that may apply to you such as the Buy/Sell Spread.

This example assumes the \$5,000 contribution occurs at the end of the first year, therefore the fees and costs are calculated using the \$50,000 balance only.

Warning: If you have consulted a financial adviser, you may pay additional fees. You should refer to the Statement of Advice or Financial Services Guide provided by your financial adviser in which details of the fees are set out.

ASIC provides a fee calculator on www.moneysmart.gov.au, which you may use to calculate the effects of fees and costs on account balances.

The indirect costs and other expenses component of management fees and costs and transaction costs may also be based on estimates. As a result, the total fees and costs that you are charged may differ from the figures shown in the table.

# 8. Taxation

# Taxation

The following information summarises some of the Australian taxation issues you may wish to consider before making an investment in the Fund and assumes that you hold your investment in the Fund on capital account and are not considered to be carrying on a business of investing, trading in investments or investing for the purpose of profit making by sale. The information should be used as a guide only and does not constitute professional tax advice as individual circumstances may differ.

A number of tax reform measures are currently under review by the Australian Government. These reforms may impact on the tax position of the Fund and its investors. Accordingly, it is recommended that investors seek their own professional advice, specific to their own circumstances, of the taxation implications of investing in the Fund.

### General

The Fund is an Australian resident trust for Australian tax purposes. Therefore, the Fund is required to determine its net income (taxable income) for the year of income. On the basis that investors are presently entitled (which is the intention of Equity Trustees) to the net income of the Fund (including net taxable capital gains) or will be attributed their share of assessable income, exempt income, non-assessable non-exempt income and tax offsets (i.e. credits) of the Fund and the Fund is not a public trading trust, the Fund should be treated as a flow-through trust for tax purposes. This means that investors should be taxed on their share of the Fund's net taxable income or the amount attributed to them, and the Fund should not be subject to Australian income tax.

In the case where the Fund makes a loss for Australian tax purposes, the Fund cannot distribute the tax loss to investors. However, the tax loss may be carried forward by the Fund for offset against taxable income of the Fund in subsequent years, subject to the operation of the trust loss rules.

# Attribution Managed Investment Trust ("AMIT") – core rules

The Fund may qualify as an eligible Attribution Managed Investment Trust (AMIT), and if so, intends to elect into the AMIT regime. The AMIT legislation applies an attribution model whereby Equity Trustees as the Responsible Entity of the Fund attributes amounts of trust components of a particular character to investors on a fair and reasonable basis consistent with the operation of the Fund's Constitution, which includes provisions in relation to AMIT. Under the AMIT rules, the following will apply:

Fair and reasonable attribution: Each year, the Fund's determined trust components of assessable income, exempt income, non-assessable non-exempt income and tax offsets (i.e. credits) will be allocated to investors on a "fair and reasonable" attribution basis, rather than being allocated proportionally based on each investor's present entitlement to the income of the Fund.

**Unders or overs adjustments:** Where the Fund's determined trust components for a year are revised in a subsequent year (e.g. due to actual amounts differing to the estimates of income, gains / losses or expenses), then unders and overs may arise. Unders and overs will generally be carried forward and adjusted in the year of discovery.

**Cost base adjustments:** Where the distribution made is less than (or more than) certain components attributed to investors, then the cost base of an investor's units may be increased (or decreased). Details of cost base adjustments will be included on an investor's annual tax statement, referred to as an AMIT Member Annual Statement ("AMMA").

Large withdrawals: In certain circumstances, gains may be attributed to a specific investor, for example, gains on disposal of assets to fund a large withdrawal being attributed to the redeeming investor.

**Penalties:** In certain circumstances (e.g. failure to comply with certain AMIT rules), specific penalties may be imposed.

The new rules are intended to reduce complexity, increase certainty and reduce compliance costs for managed investment trusts and their investors. Where the Fund does not elect into the AMIT regime, or has made the election but the election is not effective for the income year (e.g. the Fund does not satisfy the requirements to be a managed investment trust for the income year), the Tax Law applicable to non-AMITs should be relevant. In particular, the Fund should not generally pay tax on behalf of its investors and instead, investors should be assessed for tax on any income and capital gains generated by the Fund to which they become presently entitled.

### Deemed Capital Gains Tax ("CGT") Election

Eligible managed investment trusts ("MITs") may make an election to apply a deemed capital account treatment for gains and losses on disposal of certain eligible investments (including equities and units in other trusts but excluding Derivatives, debt securities and foreign exchange contracts). Where the election is made the Fund should hold its eligible investments on capital account and gains/(losses) from the disposal of eligible investments should be treated as capital gains/(losses). Capital gains arising on the disposal of eligible investments held for 12 months or greater may be eligible to be treated as discount capital gains.

Where the CGT election is not made, the Fund should hold its eligible investments on revenue account and gains/(losses) from the disposal of eligible investments should be treated as revenue gains or losses.

### Controlled Foreign Company ("CFC") Provisions

There are certain tax rules (i.e. the CFC provisions) which may result in assessable income arising in the Fund in relation to investments in foreign equities, where certain control thresholds are met. If such interests were to be held at the end of the income year, the taxable income of the Fund may include a share of net income and gains (i.e. CFC attributable income) from such investments.

### Taxation of Financial Arrangements ("TOFA")

The TOFA rules may apply to certain "financial arrangements" held by the Fund. In broad terms, the TOFA regime seeks to recognise "sufficiently certain" returns on certain financial arrangements on an accruals basis for tax purposes rather than on a realisation basis. Where returns from Derivative instruments are not "sufficiently certain" they will continue to be recognised on a realisation basis, unless specific tax timing elections are made.

### **Taxation Reform**

The tax information included in this PDS is based on the taxation legislation and administrative practice as at the issue date of this PDS, together with proposed changes to

the taxation legislation as announced by the Government. However, the Australian tax system is in a continuing state of reform, and based on the Government's reform agenda, it is likely to escalate rather than diminish. Any reform of a tax system creates uncertainty as to the full extent of announced reforms, or uncertainty as to the meaning of new law that is enacted pending interpretation through the judicial process. These reforms may impact on the tax position of the Fund and its investors. Accordingly, it will be necessary to closely monitor the progress of these reforms, and investors should seek their own professional advice, specific to their own circumstances, of the taxation implications of investing in the Fund.

# Tax File Number ("TFN") and Australian Business Number ("ABN")

It is not compulsory for an investor to quote their TFN or ABN. If an investor is making this investment in the course of a business or enterprise, the investor may quote an ABN instead of a TFN. Failure by an investor to quote an ABN or TFN or claim an exemption may cause the Responsible Entity to withhold tax at the top marginal rate, plus the Medicare Levy, on gross payments including distributions or attribution of income to the investor. The investor may be able to claim a credit in their tax return for any TFN or ABN tax withheld. Collection of TFNs is permitted under taxation and privacy legislation.

By quoting their TFN or ABN, the investor authorises Equity Trustees to apply it in respect of all the investor's investments with Equity Trustees. If the investor does not want to quote their TFN or ABN for some investments, Equity Trustees should be advised.

### GST

The Fund is registered for GST. The issue or withdrawal of units in the Fund and receipt of distributions are not subject to GST.

The Fund may be required to pay GST included in management and other fees, charges, costs and expenses incurred by the Fund. However, to the extent permissible, the Responsible Entity will claim on behalf of the Fund a proportion of this GST as a reduced input tax credit. Unless otherwise stated, fees and charges quoted in this PDS are inclusive of GST and take into account any available reduced input tax credits. The Fund may be entitled to as yet undetermined additional input tax credits on the fees, charges or costs incurred. If the Responsible Entity is unable to claim input tax credits on behalf of the Fund, the Responsible Entity retains the ability to recover the entire GST component of all fees and charges.

The impact of GST payments and credits will be reflected in the unit price of the Fund. Investors should seek professional advice with respect to the GST consequences arising from their unit holding.

### Australian Taxation of Australian Resident Investors

### Distributions

For each year of income, each Australian resident investor will be required to include within their own tax calculations and tax return filings the assessable income, exempt income, non-assessable non-exempt income and tax offsets (i.e. credits) of the Fund attributed to them by Equity Trustees as the Responsible Entity of the Fund.

The tax consequences for investors in the Fund depends on the tax components of assessable income, exempt income, non-assessable non-exempt income and tax offsets (i.e. credits) of the Fund attributed to them. Investors will receive an Annual Tax Statement (or an "AMMA" for an AMIT) detailing all relevant taxation information concerning attributed amounts and cash distributions, including any Foreign Income Tax Offset ("FITO") and franking credit entitlements, returns of capital, assessable income, and any upwards or downwards cost base adjustment in the capital gains tax cost base of their units in the Fund (in the case of an AMIT).

An investor may receive their share of attributed tax components of the Fund or net income in respect of distributions made during the year or where they have made a large withdrawal from the Fund, in which case their withdrawal proceeds may include their share of net income or attributed tax components of assessable income, exempt income, non-assessable non-exempt income and tax offsets (i.e. credits). In addition, because Australian investors can move into and out of the Fund at different points in time, there is the risk that taxation liabilities in respect of gains that have benefited past investors may have to be met by subsequent investors.

### Foreign Income

The Fund may derive foreign source income that is subject to tax overseas, for example withholding tax. Australian resident investors should include their share of both the foreign income and the amount of the foreign tax withheld in their assessable income. In such circumstances, investors may be entitled to a FITO for the foreign tax paid, against the Australian tax payable on the foreign source income. To the extent the investors do not have sufficient overall foreign source income to utilise all of the FITOs relevant to a particular year of income, the excess FITOs cannot be carried forward to a future income year.

### Disposal of Units by Australian Resident Investors

If an Australian resident investor transfers or redeems their units in the Fund, this may constitute a disposal for tax purposes depending on their specific circumstances.

Where an investor holds their units in the Fund on capital account, a capital gain or loss may arise on disposal and each investor should calculate their capital gain or loss according to their own particular facts and circumstances. As noted above, proceeds on disposal may include a component of distributable income. In calculating the taxable amount of a capital gain, a discount of 50% for individuals and trusts or 33 & 1/3% for complying Australian superannuation funds may be allowed where the units in the Fund have been held for 12 months or more. No CGT discount is available to corporate investors.

Any capital losses arising from the disposal of the investment may be used to offset other capital gains the investor may have derived. Net capital losses may be carried forward for offset against capital gains of subsequent years but may not be offset against ordinary income.

The discount capital gains concession may be denied in certain circumstances where an investor (together with associates) holds 10% or more of the issued units of the Fund, the Fund has less than 300 beneficiaries and other requirements are met. Investors who together with associates are likely to hold more than 10% of the units in the Fund should seek advice on this issue.

### Australian Taxation of Non-Resident Investors

### Tax on Income

The Fund expects to derive income which may be subject to Australian withholding tax when attributed by Equity Trustees as the Responsible Entity of the Fund to non-resident investors. Australian withholding tax may be withheld from distributions of Australian source income and gains attributed to a non-resident investor. The various components of the net income of the Fund which may be regarded as having an Australian source include Australian sourced interest, Australian sourced other gains, Australian sourced dividends and CGT taxable Australian property.

We recommend that non-resident investors seek independent tax advice before investing, taking into account their particular circumstances and the provisions of any relevant Double Taxation Agreement/Exchange of Information Agreement ("EOI") between Australia and their country of residence.

#### Disposal of Units by Non-Resident Investors

Based on the Fund's investment profile, generally non-resident investors holding their units on capital account should not be subject to Australian capital gains tax on the disposal of units in the Fund unless the units were capital assets held by the investor in carrying on a business through a permanent establishment in Australia. Australian tax may apply in certain circumstances if the non-resident holds their units on revenue account. CGT may also apply in some cases where the Fund has a direct or indirect interest in Australian real property. We recommend that non-resident investors seek independent tax advice in relation to the tax consequences of the disposal of their units.

# 9. Other important information

# **Related Entity transactions**

The Responsible Entity, the Investment Manager and their Related Entities are entitled to enter into or be interested on their own account in any transactions entered into on behalf of the Fund or with any company or body in which the Fund is invested or who provides services to the Fund.

The Fund is entitled to invest in the Investment Manager's Related Entities from time to time. Details of such transactions will be notified to investors. However, neither the Investment Manager nor the Trustee guarantees this outcome.

Investor approval of the above transactions is not required as such transactions will be on arm's length commercial terms. The Trustee and its Related Entities are also permitted to hold Units in any capacity.

# Consent

The Investment Manager has both given and, as at the date of this PDS, has not withdrawn:

- written consent to be named in this PDS as the investment manager of the Fund; and
- written consent to the inclusion of the statements made about them which are specifically attributed to them, in the form and context in which they appear.

The Investment Manager has not otherwise been involved in the preparation of this PDS or caused or otherwise authorised the issue of this PDS. Neither the Investment Manager nor their employees or officers accept any responsibility arising in any way for errors or omissions, other than those statements for which it has provided its written consent to Equity Trustees for inclusion in this PDS.

# Your privacy

The Australian Privacy Principles contained in the Privacy Act 1988 (Cth) ("Privacy Act") regulate the way in which we collect, use, disclose, and otherwise handle your personal information. Equity Trustees is committed to respecting and protecting the privacy of your personal information, and our Privacy Policy details how we do this.

It is important to be aware that, in order to provide our products and services to you, Equity Trustees may need to collect personal information about you and any other individuals associated with the product or service offering. In addition to practical reasons, this is necessary to ensure compliance with our legal and regulatory obligations (including under the Corporations Act, the AML/CTF Act and taxation legislation). If you do not provide the information requested, we may not be able to process your application, administer, manage, invest, pay or transfer your investment(s).

You must therefore ensure that any personal information you provide to Equity Trustees is true and correct in every detail. If any of this personal information (including your contact details) changes, you must promptly advise us of the changes in writing. While we will generally collect your personal information from you, your broker or adviser or the Investment Manager and Administrator directly, we may also obtain or confirm information about you from publicly available sources in order to meet regulatory obligations.

In terms of how we deal with your personal information, Equity Trustees will use it for the purpose of providing you with our products and services and complying with our regulatory obligations. Equity Trustees may also disclose it to other members of our corporate group, or to third parties who we work with or engage for these same purposes. Such third parties may be situated in Australia or offshore, however we take reasonable steps to ensure that they will comply with the Privacy Act when collecting, using or handling your personal information.

The types of third parties that we may disclose your information to include, but are not limited to:

- stockbrokers, financial advisers or adviser dealer groups, their service providers and/or any joint holder of an investment;
- those providing services for administering or managing the Fund, including the Investment Manager, Custodian and Administrator, auditors, or those that provide mailing or printing services;
- our other service providers;
- regulatory bodies such as ASIC, ATO, APRA and AUSTRAC; and
- other third parties who you have consented to us disclosing your information to, or to whom we are required or permitted by law to disclose information to.

Equity Trustees or the Investment Manager may from time to time provide you with direct marketing and/or educational material about products and services they believe may be of interest to you. You have the right to "opt out" of such communications by contacting us using the contact details below.

In addition to the above information, Equity Trustees' Privacy Policy contains further information about how we handle your personal information, and how you can access information held about you, seek a correction to that information, or make a privacy-related complaint.

Full details of Equity Trustees' Privacy Policy are available at www.eqt.com.au. You can also request a copy by contacting Equity Trustees' Privacy Officer on +61 3 8623 5000 or by email to privacy@eqt.com.au.

# **The Constitution**

The Fund is governed by a constitution that sets out the Fund's operation (the "Constitution"). The Constitution, together with the Fund's PDS, the Corporations Act and other laws, regulate our legal relationship with investors in the Fund. If you invest in the Fund, you agree to be bound by the terms of the Fund's PDS and the Fund's Constitution. You can request a copy of the Constitution free of charge from Equity Trustees. Please read these documents carefully before investing in the Fund.

We may amend the Constitution from time to time in accordance with the provisions in the Constitution and the Corporations Act.

# Anti-Money Laundering and Counter Terrorism Financing ("AML/CTF")

Australia's AML/CTF laws require Equity Trustees to adopt and maintain a written AML/CTF Program. A fundamental part of the AML/CTF Program is that Equity Trustees must hold up-to-date information about investors (including beneficial owner information) in the Fund.

To meet this legal requirement, we need to collect certain identification information (including beneficial owner information) and documentation ("KYC Documents") from new investors. Existing investors may also be asked to provide KYC Documents as part of an ongoing customer due diligence/verification process to comply with AML/CTF laws. If applicants or investors do not provide the applicable KYC Documents when requested, Equity Trustees may be unable to process an application, or may be unable to provide products or services to existing investors until such time as the information is provided.

In order to comply with AML/CTF Laws, Equity Trustees may also disclose information including your personal information that it holds about the applicant, an investor, or any beneficial owner, to its related bodies corporate or service providers, or relevant regulators of AML/CTF Laws (whether inside or outside Australia). Equity Trustees may be prohibited by law from informing applicants or investors that such reporting has occurred.

Equity Trustees and the Investment Manager shall not be liable to applicants or investors for any loss you may suffer because of compliance with the AML/CTF laws.

### Information on underlying investments

Information regarding the underlying investments of the Fund will be provided to an investor of the Fund on request, to the extent Equity Trustees is satisfied that such information is required to enable the investor to comply with its statutory reporting obligations. This information will be supplied within a reasonable timeframe having regard to these obligations.

# Foreign Account Tax Compliance Act ("FATCA")

In April 2014, the Australian Government signed an intergovernmental agreement ("IGA") with the United States of America ("U.S."), which requires all Australian financial institutions to comply with the FATCA Act enacted by the U.S. in 2010.

Under FATCA, Australian financial institutions are required to collect and review their information to identify U.S. residents and U.S controlling persons that invest in assets through non-U.S. entities. This information is reported to the Australian Taxation Office ("ATO"). The ATO may then pass that information onto the U.S. Internal Revenue Service.

In order to comply with the FATCA obligations, we may request certain information from you. Failure to comply with FATCA obligations may result in the Fund, to the extent relevant, being subject to a 30% withholding tax on payment of U.S. income or gross proceeds from the sale of certain U.S. investments. If the Fund suffers any amount of FATCA withholding and is unable to obtain a refund for the amounts withheld, we will not be required to compensate investors for any such withholding and the effect of the amounts withheld will be reflected in the returns of the Fund.

# Common Reporting Standard ("CRS")

The CRS is developed by the Organisation of Economic Co-operation and Development and requires certain financial institutions resident in a participating jurisdiction to document and identify reportable accounts and implement due diligence procedures. These financial institutions will also be required to report certain information on reportable accounts to their relevant local tax authorities.

Australia signed the CRS Multilateral Competent Authority Agreement and has enacted provisions within the domestic tax legislation to implement CRS in Australia. Australian financial institutions need to document and identify reportable accounts, implement due diligence procedures and report certain information with respect to reportable accounts to the ATO. The ATO may then exchange this information with foreign tax authorities in the relevant signatory countries.

In order to comply with the CRS obligations, we may request certain information from you. Unlike FATCA, there is no withholding tax that is applicable under CRS.

# 10. Glossary of important terms

# AFSL

Australian Financial Services Licence.

### Application Form

The Application Form that accompanies this PDS.

# ARSN

653 782 524

### ASIC

Australian Securities and Investments Commission.

### ATO

Australian Taxation Office.

### AUSTRAC

Australian Transaction Reports and Analysis Centre.

### Business Day

A day other than Saturday or Sunday on which banks are open for general banking business in Sydney, or if the administrator of the Fund primarily performs its administrative functions in respect of the Fund in a city other than Sydney, the city in which the administrator performs its functions.

### **Buy/Sell Spread**

The difference between the application price and withdrawal price of units in the Fund, which reflects the estimated transaction costs associated with buying or selling the assets of the Fund, when investors invest in or withdraw from the Fund.

### Constitution

The document which describes the rights, responsibilities and beneficial interest of both investors and the Responsible Entity in relation to the Fund, as amended from time to time.

### Corporations Act

The Corporations Act 2001 and Corporations Regulations 2001 (Cth), as amended from time to time.

### Custodian

Apex Fund Services Pty Ltd ("Apex")

### Derivative

A financial contract whose value is based on, or derived from, an asset class such as shared, interest rates, currencies or currency exchange rates and commodities. Common derivatives include options, futures and forward exchange contracts.

### **Equity Trustees**

Equity Trustees Limited (ABN 46 004 031 298) which holds an AFSL No. 240975.

### Fund

Hejaz Income Fund

### Fund Benchmark

Bloomberg AusBond Bank Bill Index

### Gross Asset Value (GAV)

In relation to the Fund at a Valuation Time, the sum of the value of the assets.

# GST

Goods and Services Tax.

# IDPS

Investor-Directed Portfolio Service or investor-directed portfolio-like managed investment scheme.

# **IDPS** Guide

Investor-Directed Portfolio Service guide.

### **IDPS** Operator

The entity responsible for operating an IDPS.

### Indirect Investors

Individuals who invest in the Fund through an IDPS.

### Investment Manager

Hejaz Asset Management Pty Ltd.

### Net Asset Value (NAV)

Value of the investments of the Fund after deducting certain liabilities including income entitlements and contingent liabilities.

### PDS

This Product Disclosure Statement, issued by Equity Trustees.

### **Related Entity**

Has the meaning given in the Corporations Act.

### **Responsible Entity**

Equity Trustees Limited.

### **Retail Client**

Persons or entities defined as such under section 761G of the Corporations Act.

### RITC

Reduced Input Tax Credit. Equity Trustees will apply for reduced input tax credits where applicable to reduce the cost of GST to the Fund.

### Sharia

Islamic law based on the teachings of the Quran and the traditions of the Prophet Muhammad, prescribing both religious and secular duties for Muslims.

### Sharia Certification

Written approval by a Sharia Board confirming that a matter is Sharia Compliant.

### Sharia Compliant

Structured in accordance with Islamic rules.

### Sharia Ethical Funds Management

Investment into portfolios comprising only Sharia Compliant assets and being managed in a Sharia Compliant manner.

### Sharia Ethical Screen

A series of filters applied to an investment asset to determine whether it meets Sharia Ethical Standards.

### Sharia Ethical Standards

Investment principles which specify what constitutes a Sharia Compliant investment.

# **US** Person

A person so classified under securities or tax law in the United States of America ("US") including, in broad terms, the following persons:

(a) any citizen of, or natural person resident in, the US, its territories or possessions; or

(b) any corporation or partnership organised or incorporated under any laws of or in the US or of any other jurisdiction if formed by a US Person (other than by accredited investors who are not natural persons, estates or trusts) principally for the purpose of investing in securities not registered under the US Securities Act of 1933; or

(c) any agency or branch of a foreign entity located in the US; or

(d) a pension plan primarily for US employees of a US Person; or

(e) a US collective investment vehicle unless not offered to US Persons; or

(f) any estate of which an executor or administrator is a US Person (unless an executor or administrator of the estate who is not a US Person has sole or substantial investment discretion over the assets of the estate and such estate is governed by non-US law) and all the estate income is non-US income not liable to US income tax; or

(g) any Fund of which any trustee is a US Person (unless a trustee who is a professional fiduciary is a US Person and a trustee who is not a US Person has sole or substantial investment discretion over the assets of the trust and no beneficiary (or settlor, if the trust is revocable) of the trust is a US Person); or

(h) any discretionary account or similar account (other than an estate or trust) held by a dealer or other fiduciary for the benefit or account of a US Person; or

(i) any non-discretionary account or similar account (other than an estate or trust) held by a dealer or other fiduciary organised, incorporated or (if an individual) resident in the US for the benefit or account of a US Person.

### Valuation Time

A time at which the Responsible Entity calculates the Net Asset Value.

### We, us

Refers to Equity Trustees

### Week

A period of seven consecutive days starting on a Saturday and ending on the following Friday

### Wholesale Client

Person or entities defined as such under section 761G of the Corporations Act.

# HEJAZ INCOME FUND APPLICATION FORM

This application form accompanies the Product Disclosure Statement (PDS)/Information Memorandum (IM) relating to units in the following product/s issued by Equity Trustees Limited (ABN 46 004 031 298, AFSL 240975). The PDS/IM contains information about investing in the Fund/Trust. You should read the PDS/IM in its entirety before applying.

### Hejaz Income Fund

The law prohibits any person passing this Application Form on to another person unless it is accompanied by a complete PDS/IM.

- If completing by hand, use a black or blue pen and print within the boxes in BLOCK LETTERS, if you make a mistake, cross it out and initial. DO NOT use correction fluid
- The investor(s) must complete and sign this form
- Keep a photocopy of your completed Application Form for your records

U.S. Persons: This offer is not open to any U.S. Person. Please refer to the PDS/IM for further information.

### Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS)

We are required to collect certain information to comply with FATCA and CRS, please ensure you complete section 7.

### If investing with an authorised representative, agent or financial adviser

Please ensure you, your authorised representative, agent and/or financial adviser also complete Section 6.

### Provide certified copies of your identification documents

Please refer to section 9 on AML/CTF Identity Verification Requirements.

### Send your documents & make your payment

See section 2 for payment options and where to send your application form.

# **SECTION 1 – YOUR CONSUMER ATTRIBUTES**

To assist the RE in meeting the Design and Distribution Obligations, you are required to indicate the purpose of your investment by responding to each of the questions set out below. Your responses should reflect your objectives and needs for this Investment. Please tick **only 1 box** for each question below.

The below only needs to be answered where you are a <u>direct retail investor</u> (I.e., does not apply to Indirect or intermediated investments such as those made by platforms, custodians, etc.). If you are not a retail investor you may be required to provide a wholesale certificate to support your application.

Further information in relation to these questions can be found in the Target Market Determination (TMD) for the Fund. If you wish to access the TMD, please visit <u>https://www.eqt.com.au/insto/</u>

| 1. Have y            | ou received advice prior to applying to inves  | t in tł | ne Fund?   |  |  |  |  |
|----------------------|--|---------|--|--|--|--|--|
|                      | I/We have received personal advice in relation to my investment in this Fund   |         |  |  |  |  |  |
|                      | I/We have not received any advice in relation to my investment in this Fund  |         |  |  |  |  |  |
| 2. What is           | s your primary investment objective(s)?  |         |  |  |  |  |  |
|                      | Capital growth   |         | Income Distribution  |  |  |  |  |
| 3. What r            | percentage of your total investable assets are   |         | directing to this fund?  |  |  |  |  |
|                      | Solution/Standalone (up to100%)  |         | Major allocation (up to 75%)   |  |  |  |  |
|                      | Core component (up to 50%)   |         | Minor allocation (up to 25%)   |  |  |  |  |
|                      | Satellite allocation (up to 10%)   |         |  |  |  |  |  |
| 4. Please            | select your Intended investment timeframe  |         |  |  |  |  |  |
|                      | Short term (up to and including 2 years)   |         | Medium term (More than 2 years but less than 5 years)  |  |  |  |  |
|                      | Medium to long term (equal to 5 years but<br>less than 7 years)  |         | Long term (7 years or more)  |  |  |  |  |
| 5. What is           | s your tolerance for risk?   |         |  |  |  |  |  |
|                      | Low risk and return- I/we can tolerate up to 1<br>period of underperformance over 20 years<br>and a low target return from this investment.            |         | Medium risk and return - I/we can tolerate up to<br>4 periods of underperformance over 20 years<br>and a moderate target return from this<br>investment.   |  |  |  |  |
|                      | High risk and return- I/we can tolerate up to<br>6 periods of underperformance over 20<br>years in order to achieve higher returns this<br>investment. |         | Very High risk and return - I/we can tolerate<br>more than 6 periods of underperformance over<br>20 years (high volatility and potential losses) in<br>order to achieve accelerated returns from this<br>investment. |  |  |  |  |
|                      | Extremely high – I/We can tolerate significant v<br>accelerated returns  | volatil | ity and losses as I/we are seeking to obtain   |  |  |  |  |
| 6. Under<br>investme |  | o you   | expect to be able to access your funds for this  |  |  |  |  |
|                      | Within one week  |         | ☐ Within one month   |  |  |  |  |
|                      | Within three months  |         | ☐ Within one year  |  |  |  |  |
|                      | Within five years  |         | Within ten years   |  |  |  |  |

#### Please note:

More than 10 years

- 1. Failure to complete the above questions may result in your application not being accepted;
- Acceptance of your application should not be taken as a representation or confirmation that an investment in the Fund is, or is likely to be, consistent with your intentions, objectives and needs as indicated in your responses to these questions; and

 $\square$ 

At the Issuer's discretion

3. For further information on the suitability of this product, please refer to your financial adviser and/or the TMD

# SECTION 1.2 – ARE YOU AN EXISTING INVESTOR IN THE FUND/TRUST AND WISH TO ADD TO YOUR INVESTMENT?

Do you have an existing investment in the Fund/Trust and the information provided remains current and correct?

| Yes  | , if you can tick both of the boxes below, complete Sections 2 and 8  |  |  |  |  |  |
|--|---|--|--|--|--|--|
|  | I/We confirm there are no changes to our identification documents previously provided and that these remain current and valid.  |  |  |  |  |  |
|  | I/We confirm there have been no changes to our FATCA or CRS status  |  |  |  |  |  |
| Exis   | sting investor number:  |  |  |  |  |  |
|  | ere have been changes in your identification documents or FATCA/CRS status since your last lication, please complete the full Application Form as indicated below.  |  |  |  |  |  |
| No, please complete sections relevant to you as indicated below: |   |  |  |  |  |  |
| Inve   | estor Type:   |  |  |  |  |  |
|  | Individuals/Joint: complete section 2, 3, 6 (if applicable), 7, 8 & 9   |  |  |  |  |  |
|  | Companies: complete section 2, 4, 6 (if applicable), 7, 8 & 9   |  |  |  |  |  |
|  | Custodians on behalf of underlying clients: complete section 2, 4, 5, 5.1, 6 (if applicable), 7, 8 & 9  |  |  |  |  |  |
|  | <ul> <li>Trusts/superannuation funds:</li> <li>with an individual trustee – complete sections 2, 3, 5, 6 (if applicable), 7, 8 &amp; 9</li> <li>with a company as a trustee – complete sections 2, 4, 5, 6 (if applicable), 7, 8 &amp; 9</li> </ul> |  |  |  |  |  |

If you are an Association, Co-operative, Partnership, Government Body or other type of entity not listed above, please contact Equity Trustees.

# **SECTION 2 – INVESTMENT DETAILS**

Investment to be held in the name(s) of (must include name(s) of investor(s))

| Postal address    |       |             |                             |  |  |  |  |
|-------------------|-------|-------------|-----------------------------|--|--|--|--|
|                   |       |             |                             |  |  |  |  |
| Suburb            | State | Postcode Co | untry                       |  |  |  |  |
|                   |       |             |                             |  |  |  |  |
| Email address     |       | Contact no. |                             |  |  |  |  |
|                   |       |             |                             |  |  |  |  |
|                   |       |             | [                           |  |  |  |  |
| FUND/TRUST NAME   |       | APIR CODE   | APPLICATION<br>AMOUNT (AUD) |  |  |  |  |
| Hejaz Income Fund |       | ETL4236AU   | \$                          |  |  |  |  |

The minimum initial investment is \$10,000

# **Distribution Instructions**

If you do not select a distribution option, we will automatically reinvest your distribution. If you select cash, please ensure you provide your bank details below.

**Reinvest distributions** if you select this option your distribution will be reinvested in the Fund/Trust

Pay distributions to the bank if you select this option your distribution will be paid to the bank account below

# **Investor bank details**

For withdrawals and distributions (if applicable), these must match the investor(s)' name and must be an AUDdenominated bank account with an Australian domiciled bank.

Financial institution name and branch location

| SB number    | Acco | unt nu | Imber | • |  |  |  |
|--------------|------|--------|-------|---|--|--|--|
|              |      |        |       |   |  |  |  |
| Account name |      |        |       |   |  |  |  |

# **Payment method**

Г

Direct credit - pay to:

| Financial institution name and branch location | National Australia Bank, 105 Miller Street, North Sydney, NSW, 2060 |
|--|---|
| BSB number                                     | 082 401   |
| Account number                                 | 204779095   |
| Account name                                   | EQUITY TRUSTEES LIMITED AS RE FOR HEJAZ INCOME FUND APPLICATION AC  |
| Reference                                      | <investor name=""></investor>                                       |

# Source of investment

Please indicate the source of the investment amount (e.g. retirement savings, employment income):

# Send your completed Application Form to:

Mainstream Fund Services Pty Ltd Client Services Registry Team GPO Box 4968, Sydney NSW 2001 Additional applications may be faxed to: +61 2 9251 3525

Please ensure you have completed all relevant sections and signed the Application Form

# SECTION 3 - INVESTOR DETAILS - INDIVIDUALS/JOINT

Please complete if you are investing individually, jointly or you are an individual or joint trustee.

### See Group A AML/CTF Identity Verification Requirements in Section 9

### Investor 1

| Title   | First name(s)                  |                    | S         | Surname |  |
|---|--------------------------------|--------------------|-----------|---------|--|
|   |                                |                    |           |         |  |
| Residential addre                                     | ess (not a PO Box/RME          | B/Locked Bag)      |           |         |  |
|   |                                |                    |           |         |  |
| Suburb  | State                          |                    | Postcod   | le      | Country  |
|   |                                |                    |           |         |  |
| Email address<br>(Statements will be se<br>Section 6) | nt to this address, unless you | elect otherwise in | Contact   | no.     |  |
|   |                                |                    |           |         |  |
| Date of birth (DD                                     | /MM/YYYY) Tax                  | File Number* – o   | exemption | n code  |  |
| /   | /                              |                    |           |         |  |
| Country of birth                                      |                                |                    | Occupa    | tion    |  |
|   |                                |                    |           |         |  |
| business associa No Investor 2 Title                  | te of such a person?           | details:           | s         | Surname |  |
| Desidential addr                                      |                                |                    |           |         |  |
| Residential addre                                     | ess (not a PO Box/RME          | Cocked Bag)        |           |         |  |
| Cuburb  | Ctoto                          |                    | Destand   |         | Country  |
| Suburb  | State                          |                    | Postcod   |         | Country  |
| Email address   |                                |                    |           |         |  |
|   | nt to this address, unless you | elect otherwise in | Contact   | no.     |  |
| ,   |                                |                    |           |         |  |
| Date of birth (DD                                     | /MM/YYYY) Tax                  | File Number* – o   | exemption | n code  |  |
| /   |                                |                    |           |         |  |
| Country of birth                                      |                                |                    | Occupa    | tion    | I  |
|   |                                |                    |           |         |  |
|   |                                |                    |           |         |  |
| territory, national                                   |                                |                    |           |         | ernment body (local, state, ate family member or a |

If there are more than 2 registered owners, please provide details as an attachment.

Yes, please give details:

🗌 No

# SECTION 4 - INVESTOR DETAILS - COMPANIES/CORPORATE TRUSTEE

Please complete if you are investing for a company or where the company is acting as trustee.

### See Group B AML/CTF Identity Verification Requirements in Section 9

Full company name (as registered with ASIC or relevant foreign registered body)

| Subu                 | rh                         |        |         |        | Sta      | ē       |        |          |         | Posto   | ode     |       |         | Coun    | trv     |          |      |      |
|----------------------|----------------------------|--------|---------|--------|----------|---------|--------|----------|---------|---------|---------|-------|---------|---------|---------|----------|------|------|
| Cubu                 |                            |        |         |        |          | .0      |        |          |         |         | .000    |       |         |         | u y     |          |      |      |
| Austr                | alian Co                   | mnar   |         | mhor   |          |         |        |          |         | Tay Fi  | la Nur  | nhor* |         | xempt   | ion cor | do       |      |      |
| Austi                |                            | inpai  | ly INUI | IDEI   |          |         |        |          | 1       |         |         |       |         |         |         |          |      |      |
| Austr                | alian Bu                   | sinas  | s Nun   | nhor*  | (if regi | starad  | in Au  | stralia) |         | nuivale | nt for  |       | omna    | ov ider | otifior |          |      |      |
| Austi                |                            | Siries | S Null  | ibei   | (ii regi |         | III Au |          |         |         | ]       | Signi | ompa    |         | linei   |          |      |      |
|                      |                            |        |         |        |          |         |        |          |         |         |         |       |         |         |         |          |      |      |
| Con                  | tact P                     | erso   | n       |        |          |         |        |          |         |         |         |       |         |         |         |          |      |      |
| Title                |                            |        | First n | ame(s  | 5)       |         |        |          |         |         | Suri    | name  |         |         |         |          |      |      |
|                      |                            |        |         |        |          |         |        |          |         |         |         |       |         |         |         |          |      |      |
| state                | <b>ipal pla</b><br>'As abo | ve' be | elow. ( | Otherv | vise pi  | ovide   |        | ss deta  | ails. F | or fore | eign co | ompa  | nies re | gistere | d with  | ASIC     |      | ess, |
| Princ                | ipal Pla                   |        |         |        | Addre    | ess (no |        |          |         | /Lock   | ed Ba   |       |         |         |         |          |      |      |
| Princ                | ipal Pla                   |        |         |        |          | ess (no |        |          |         |         | ed Ba   |       |         | Cour    |         |          |      |      |
| Princ                | ipal Pla                   |        |         |        | Addre    | ess (no |        |          |         | /Lock   | ed Ba   |       |         |         |         |          |      |      |
| Princ<br>Subu        | ipal Pla                   | ce of  | f Busi  | ness   | Addre    | ess (no |        |          |         | /Lock   | ed Ba   |       |         |         |         |          |      |      |
| Princ<br>Subu<br>Reg | rb                         | ce of  | f Busi  | ness : | Addre    | ess (no |        |          |         | /Lock   | ed Ba   | ig)   |         | Cour    | itry    | er (e.g. | ARBN |      |
| Princ<br>Subu<br>Reg | rb                         | ce of  | f Busi  | ness : | Addre    | ess (no |        |          |         | /Lock   | ed Ba   | ig)   |         | Cour    | itry    |          | ARBN |      |

on the company's behalf, and make policy, operational and financial decisions) in the following sections. All proprietary and private companies, whether regulated or unregulated, must provide the names of all of the

directors.

# Names of the Directors of a Proprietary or Private Company whether regulated or unregulated

| 1 | 2 |
|---|---|
| 3 | 4 |

If there are more than 4 directors, please write the other names below.

| Names of the Beneficial Owners | or Senior Managing Official(s) |
|--------------------------------|--------------------------------|
| Select:                        |                                |

- Beneficial owner 1 of an unregulated proprietary or private company; OR
- Senior Managing Official of an unregulated, unlisted, public (e.g. Limited) company

| Title               | First name(s)  | Surname                             |         |
|---------------------|--|-------------------------------------|---------|
|                     |  |                                     |         |
| Residential addr    | ess (not a PO Box/RMB/Locked B   | ag)                                 |         |
|                     |  |                                     |         |
| Suburb              | State  | Postcode                            | Country |
|                     |  |                                     |         |
| Date of birth (DD   | )/MM/YYYY)   |                                     |         |
| /                   | /  |                                     |         |
| state, territory, n | cial owner named above hold a pro<br>ational or foreign) or in an internati<br>ate of such a person? |                                     |         |
| 🗌 No                | Yes, please give details:  |                                     |         |
| Select:             | L  |                                     |         |
| Beneficial          | owner 2 of an unregulated proprie  | tary or private company; OR         |         |
| Senior Ma           | naging Official of an unregulated,   | unlisted, public (e.g. Limited) cor | npany   |
|                     |  |                                     |         |
| Title               | First name(s)  | Surname                             |         |
|                     |  |                                     |         |
| Residential addr    | ess (not a PO Box/RMB/Locked B   | ag)                                 |         |
|                     |  |                                     |         |
| Suburb              | State  | Postcode                            | Country |
|                     |  |                                     |         |
| Date of birth (DD   | )/MM/YYYY)   |                                     |         |
| /                   | /  |                                     |         |
| state, territory, n | cial owner named above hold a pro<br>ational or foreign) or in an internati<br>ate of such a person? |                                     |         |
| 🗌 No                | Yes, please give details:  |                                     |         |

If there are more than 2 beneficial owners or managing officials, please copy and complete this page for the other persons or alternatively, provide the additional details as an attachment.

# SECTION 5 – INVESTOR DETAILS – TRUSTS/SUPERANNUATION FUNDS

Please complete if you are investing for a trust or superannuation fund.

### See Group C AML/CTF Identity Verification Requirements in section 9

Full name of trust or superannuation fund

| -uii r | ame of business (if any) Country where established  |
|--------|---|
|        |   |
| Austr  | alian Business Number* (if obtained)  |
|        |   |
| Fax F  | ile Number* – or exemption code   |
|        |   |
| Frust  | e details – How many trustees are there?  |
|        | Individual trustee(s) – complete Section 3 – Investor details – Individuals/Joint   |
|        | <b>Company trustee(s)</b> – complete Section 4 – Investor details – Companies/Corporate Trustee                                       |
|        |   |
|        | Combination – trustee(s) to complete each relevant section  |
| Тур    | e of Trust  |
|        | Registered Managed Investment Scheme  |
|        | Australian Registered Scheme Number (ARSN)  |
|        |   |
|        | Regulated Trust (including self-managed superannuation funds and registered charities that are trusts)                                |
|        |   |
|        | Name of Regulator (e.g. ASIC, APRA, ATO, ACNC)  |
|        | Desistantian // jeanee dataile as ADN   |
|        | Registration/Licence details or ABN   |
|        |   |
|        | Other Trust (unregulated)   |
|        | Please describe   |
|        |   |
|        | Beneficiaries of an unregulated trust   |
|        | Please provide details below of any beneficiaries who directly or indirectly are entitled to an interest of 25% or more of the trust. |
|        | 1 2   |
|        | 3 4   |
|        |   |

#### Other Trust (unregulated) Continued

#### **Settlor details**

Please provide the full name and last known address of the settlor of the trust where the initial asset contribution to the trust was greater than \$10,000.

This information is not required if the initial asset contribution was less than \$10,000, and/or

This information is not required if the settlor is deceased

Settlor's full name and last known address

L Beneficial owners of an unregulated trust

Please provide details below of any beneficial owner of the trust. A beneficial owner is any individual who directly or indirectly has a 25% or greater interest in the trust or is a person who exerts control over the trust. This includes the appointer of the trust who holds the power to appoint or remove the trustees of the trust.

#### All beneficial owners will need to provide Group A AML/CTF Identity Verification Requirements in Section 9

### **Beneficial owner 1 or Controlling Person 1**

Select:

| Beneficial ow               | /ner 1; OR                 |                 |        |         |   |
|-----------------------------|----------------------------|-----------------|--------|---------|---|
| Controlling P               | erson – What is the role e | e.g. Appointer: |        |         |   |
| Title                       | First name(s)              |                 | L      | Surname |   |
|                             |                            |                 |        |         |   |
| Residential addres          | ss (not a PO Box/RMB/Lo    | ocked Bag)      |        |         |   |
|                             |                            |                 |        |         |   |
| Suburb                      | State                      |                 | Postco | ode     | Country   |
|                             |                            |                 |        |         |   |
| Date of birth (DD/I         | VIM/YYYY) /                | /               |        |         |   |
| state, territory, nat       |                            |                 |        |         | in a government body (local,<br>nmediate family member or a |
| □ No [                      | Yes, please give deta      | ails:           |        |         |   |
| Beneficial owner<br>Select: | 2 or Controlling Persor    | ז נ             |        |         |   |
| Beneficial ow               | /ner 2; OR                 |                 |        |         |   |
| Controlling P               | erson – What is the role e | e.g. Appointer: |        |         |   |
| Title                       | First name(s)              |                 |        | Surname |   |
|                             |                            |                 |        |         |   |
| Residential addres          | ss (not a PO Box/RMB/Lo    | ocked Bag)      |        |         |   |
|                             |                            |                 |        |         |   |
| Suburb                      | State                      | 1               | Postco | ode     | Country   |
|                             |                            |                 |        |         |   |
| Date of birth (DD/I         | ИМ/ҮҮҮҮ) /                 | /               |        |         |   |

Does the beneficial owner named above hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or are you an immediate family member or a business associate of such a person?

No Yes, please give details:

If there are more than 2 beneficial owners or controlling persons, please copy and complete this page for the other persons or alternatively, provide the additional details as an attachment.

# SECTION 5.1 – CUSTODIAN ATTESTATION: CHAPTER 4, PARTS 4.4.18 AND 4.4.19 OF THE AML/CTF RULES

If you are a Company completing this Application Form on behalf of an individual, another company, a trust or other entity, in a Custodial capacity, please complete this section.

In accordance with Chapter 4, part 4.4.19 (1)(a) to (d) of the AML/CTF Rules, does the Custodian meet the definition (see 'Section 10 – Glossary') of a Custodian?

No Yes

In accordance with Chapter 4, part 4.4.19 (e) of the AML/CTF Rules, do you, in your capacity as Custodian attest that prior to requesting this designated service from Equity Trustees, it has carried out and will continue to carry out, all applicable customer identification procedures on the underlying account holder named or to be named in the Fund's register, including conducting ongoing customer due diligence requirements in accordance with Chapter 15 of the AML/CTF Rules?

No Yes

If you answered YES to all of the above questions, then Equity Trustees is able to apply the Chapter 4, part 4.4 Custodian rules to this account and will rely upon the customer due diligence conducted by the Custodian on the underlying account holder named or to be named in the Fund's register.

If requested to do so at any time after the provision of this designated service, the Custodian agrees to honour any reasonable request made by Equity Trustees for information or evidence about the underlying account holder in order to allow Equity Trustees to meet its obligations under the AML/CTF Act.

🗌 No 🗌 Yes

Excepting the below circumstances where the custodian answered NO or did not complete any of the above questions, no other information about the underlying account holder is required to be collected. However, further information about you as the Custodian and as a company is required to be collected and verified as required by the AML/CTF rules. Please complete the rest of this form for the Custodian.

#### Excepting circumstances:

If you answered NO or did not complete any of the above questions, then we are unable to apply the Chapter 4, part 4.4 Custodian rules to this application. We are therefore obligated to conduct full Know Your Client procedures on the underlying account holder named or to be named in the Fund's register including any named nominee, as well as the trustees, beneficial owners and controlling persons of the underlying named account in addition to the Custodian. Therefore, please complete the relevant forms and provide identity documents for all parties connected to this account.

# SECTION 6 – AUTHORISED REPRESENTATIVE, AGENT AND/OR FINANCIAL ADVISER

Please complete if you are appointing an authorised representative, agent and/or financial adviser.

### See Group D AML/CTF Identity Verification Requirements in Section 9

I am an **authorised representative or agent** as nominated by the investor(s)

You must attach a valid authority such as Power of Attorney, guardianship order, grant of probate, appointment of bankruptcy etc. that is a certified copy. The document must be current and complete, signed by the investor or a court official and permits the authorised representative or agent to transact on behalf of the investor.

Full name of authorised representative or agent

| Signature                       |                     | Date                  |  |
|---------------------------------|---------------------|-----------------------|--|
| I am a <b>financial adviser</b> | as nominated by the | investor              |  |
| Name of adviser                 |                     | AFSL number           |  |
|                                 |                     |                       |  |
| Dealer group                    |                     | Name of advisory firm |  |
| Postage address                 |                     |                       |  |
| Suburb                          | State               | Postcode Country      |  |
|                                 | [                   |                       |  |

#### Financial Advice (only complete if applicable)

The investor has received personal financial product advice in relation to this investment from a licensed financial adviser and that advice is current.

#### **Financial Adviser Declaration**

- I/We hereby declare that I/we are not a US Person as defined in the PDS/IM.
- I/We hereby declare that the investor is not a US Person as defined in the PDS/IM.
- I/We have completed an appropriate Customer Identification Procedure (CIP) on this investor which meets the requirements (per type of investor) set out above,
- ☐ I/We have attached the relevant CIP documents;

| Signature |  |
|-----------|--|
|           |  |

Date
## Access to information

Unless you elect otherwise, your authorised representative, agent and/or financial adviser will also be provided access to your investment information and/or receive copies of statements and transaction confirmations. By appointing an authorised representative, agent and/or financial adviser you acknowledge that you have read and agreed to the terms and conditions in the PDS/IM relating to such appointment.

- Please tick this box if you DO NOT want your authorised representative, agent and/or financial adviser to have access to information about your investment.
- Please tick this box if you DO NOT want copies of statements and transaction confirmations sent to your authorised representative, agent and/or financial adviser.
- Please tick this box if you want statements and transaction confirmations sent ONLY to your authorised representative, agent and/or financial adviser.

# SECTION 7 – FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA), COMMON REPORTING STANDARD (CRS) SELF-CERTIFICATION FORM – ALL INVESTORS MUST COMPLETE

# Sub-Section I – Individuals

Please fill this Sub-Section I only if you are an individual. If you are an entity, please fill Sub-Section II.

#### 1. Are you a US tax resident (e.g. US citizen or US resident)?

Yes: provide your US Taxpayer Identification Number (TIN) and continue to question 2

| Investor 1 |  |
|------------|--|
| Investor 2 |  |

No: continue to question 2

#### 2. Are you a tax resident of any other country outside of Australia?

Yes: state each country and provide your TIN or equivalent (or Reason Code if no TIN is provided) for each jurisdiction below and skip to question 12

#### **Investor 1**

| Country/Jurisdiction of tax residence | If no TIN available enter Reason<br>A, B or C |
|---------------------------------------|---|
| 1                                     |   |
| 2                                     |   |

#### Investor 2

| Country/Jurisdiction of tax residence | TIN | If no TIN available enter Reason A, B or C |
|---------------------------------------|-----|--|
| 1                                     |     |  |
| 2                                     |     |  |

If more space is needed please provide details as an attachment.

No: skip to question 12

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does
  not require the collection of the TIN issued by such jurisdiction).

If Reason B has been selected above, explain why you are not required to obtain a TIN:

|            | Reason B explanation |
|------------|----------------------|
| Investor 1 |                      |
| Investor 2 |                      |

### **Sub-Section II – Entities**

Please fill this Sub-Section II only if you are an entity. If you are an individual, please fill Sub-Section I.

#### 3. Are you an Australian complying superannuation fund?

Yes: skip to question 12

No: continue to question 4

# FATCA

#### 4. Are you a US Person?

Yes: continue to question 5

No: skip to question 6

#### 5. Are you a Specified US Person?

Yes: provide your TIN below and skip to question 7

No: indicate exemption type and skip to question 7

#### 6. Are you a Financial Institution for the purposes of FATCA?

Yes: provide your Global Intermediary Identification Number (GIIN)

If you do not have a GIIN, please provide your FATCA status below and then continue to question 7. If you are a sponsored entity, please provide your GIIN above and your sponsor's details below and then continue to question 7.

Exempt Beneficial Owner, provide type below:

Deemed-Compliant FFI (other than a Sponsored Investment Entity or a Trustee Documented Trust), provide type below:

Non-Participating FFI, provide type below:

Sponsored Entity. Please provide the Sponsoring Entity's name and GIIN:

Trustee Documented Trust. Please provide your Trustee's name and GIIN:

Other, provide details:

No: continue to question 7

# **CRS**

#### 7. Are you a tax resident of any country outside of Australia and the US?

Yes: state each country and provide your TIN or equivalent (or Reason Code if no TIN is provided) for each jurisdiction below and continue to question 8

#### **Investor 1**

| Country/Jurisdiction of tax residence | TIN | If no TIN available enter Reason<br>A, B or C |
|---------------------------------------|-----|---|
| 1                                     |     |   |
| 2                                     |     |   |

#### **Investor 2**

| Country/Jurisdiction of tax residence | TIN | If no TIN available enter Reason<br>A, B or C |
|---------------------------------------|-----|---|
| 1                                     |     |   |
| 2                                     |     |   |

If more space is needed please provide details as an attachment.

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If Reason B has been selected above, explain why you are not required to obtain a TIN:

|            | Reason B explanation |
|------------|----------------------|
| Investor 1 |                      |
| Investor 2 |                      |

No: continue to question 8

#### 8. Are you a Financial Institution for the purpose of CRS?

- Yes: specify the type of Financial Institution below and continue to question 9
  - Reporting Financial Institution
  - Non-Reporting Financial Institution:
    - Trustee Documented Trust
    - $\square$ Other: please specify:

No: skip to question 10

#### 9. Are you an investment entity resident in a non-participating jurisdiction for CRS purposes and managed by another financial Institution?

Yes: skip to question 11

No: skip to question 12

## **Non-Financial Entities**

| 10. Are you an Active Non-Financial Entity (Active NFE | icial Entity (Active N | n-Financial Entity (Active NFE) | Non- | Active | you an | Are | 10. |
|--|------------------------|---------------------------------|------|--------|--------|-----|-----|
|--|------------------------|---------------------------------|------|--------|--------|-----|-----|

- Yes: specify the type of Active NFE below and skip to question 12:
  - Less than 50% of the entity's gross income from the preceding calendar year is passive income (e.g. dividends, distribution, interests, royalties and rental income) and less than 50% of its assets during the preceding calendar year are assets held for the production of passive income
  - Corporation that is regularly traded or a related entity of a regularly traded corporation

Provide name of Listed Entity:

and exchange on which traded:

Governmental Entity, International Organisation or Central Bank

Other: please specify:

No: you are a Passive Non-Financial Entity (Passive NFE). Continue to question 11

# **Controlling Persons**

#### 11. Does one or more of the following apply to you:

- Is any natural person that exercises control over you (for corporations, this would include directors or beneficial owners who ultimately own 25% or more of the share capital) a tax resident of any country outside of Australia?
- If you are a trust, is any natural person including trustee, protector, beneficiary, settlor or any other natural person exercising ultimate effective control over the trust a tax resident of any country outside of Australia?
- Where no natural person is identified as exercising control of the entity, the controlling person will be the natural person(s) who holds the position of senior managing official.

Yes. provide controlling person information below:

#### **Controlling person 1**

| Title                         | First name(s)                                     |     | Surr     | name                                       |  |
|-------------------------------|---|-----|----------|--|--|
|                               |   |     |          |  |  |
| Residential addre             | Residential address (not a PO Box/RMB/Locked Bag) |     |          |  |  |
|                               |   |     |          |  |  |
| Suburb                        | Stat  | e   | Postcode | Country                                    |  |
|                               |   |     |          |  |  |
| Date of birth (DD/            | /MM/YYYY)   | / / |          |  |  |
| Country/Jurisdic<br>residence | tion of tax                                       | TIN |          | If no TIN available enter Reason A, B or C |  |
| 1                             |   |     |          |  |  |
| 2                             |   |     |          |  |  |

#### Controlling person 2

| Title                         | First name(s)       |                | Surn     | name                                       |
|-------------------------------|---------------------|----------------|----------|--|
| Residential addre             | ess (not a PO Box/F | MB/Locked Bag) |          |  |
| Suburb                        | Sta                 | e              | Postcode | Country                                    |
|                               |                     |                |          |  |
| Date of birth (DD             | /MM/YYYY)           | / /            |          |  |
| Country/Jurisdic<br>residence | ction of tax        | TIN            |          | If no TIN available enter Reason A, B or C |
| 1                             |                     |                |          |  |
| 2                             |                     |                |          |  |

If there are more than 2 controlling persons, please provide details as an attachment.

#### **Reason Code:**

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A: The country/jurisdiction where the investor is resident does not issue TINs to its residents.
- Reason B: The investor is otherwise unable to obtain a TIN or equivalent number (Please explain why the investor is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If Reason B has been selected above, explain why you are not required to obtain a TIN:

|            | Reason B explanation |
|------------|----------------------|
| Investor 1 |                      |
| Investor 2 |                      |

No: continue to question 12

#### 12. Signature and Declaration – ALL investors must sign

I undertake to provide a suitably updated self-certification within 30 days of any change in circumstances which causes the information contained herein to become incorrect.

I declare the information above to be true and correct.

#### **Investor 1**

#### Investor 2

| Name of individual/entity         | Name of individual/entity         |
|-----------------------------------|-----------------------------------|
|                                   |                                   |
| Name of authorised representative | Name of authorised representative |
|                                   |                                   |
| Signature                         | Signature                         |
|                                   |                                   |
|                                   |                                   |
| Date                              | Date                              |
|                                   |                                   |
| Date                              | Date                              |

# SECTION 8 – DECLARATIONS – ALL INVESTORS MUST COMPLETE

In most cases the information that you provide in this form will satisfy the AML/CTF Act, the US Foreign Account Tax Compliance Act (FATCA) and the Common Reporting Standard (CRS). However, in some instances the Responsible Entity may contact you to request further information. It may also be necessary for the Responsible Entity to collect information (including sensitive information) about you from third parties in order to meet its obligations under the AML/CTF Act, FATCA and CRS.

#### When you complete this Application Form you make the following declarations:

- I/We have received the PDS/IM and made this application in Australia (and/or New Zealand for those offers made in New Zealand).
- I/We have read the PDS/IM to which this Application Form applies and agree to be bound by the terms and conditions of the PDS/IM and the Constitution of the relevant Fund/Trust in which I/we have chosen to invest.
- I/we have carefully considered the features of Fund/Trust as described in the PDS (including its investment objectives, minimum suggested investment timeframe, risk level, withdrawal arrangements and investor suitability) and, after obtaining any financial and/or tax advice that I/we deemed appropriate, am/are satisfied that my/our proposed investment in the Fund/Trust is consistent with my/our investment objectives, financial circumstances and needs.\*
- I/We have considered our personal circumstances and, where appropriate, obtained investment and/or taxation advice.
- I/We hereby declare that I/we are not a US Person as defined in the PDS/IM.
- I/We acknowledge that (if a natural person) I am/we are 18 years of age or over and I am/we are eligible to hold units in the Fund/Trust in which I/We have chosen to invest.
- I/We acknowledge and agree that Equity Trustees has outlined in the PDS/IM provided to me/us how and where I/we can obtain a copy of the Equity Trustees Group Privacy Statement.
- I/We consent to the transfer of any of my/our personal information to external third parties including but not limited to fund administrators, fund investment manager(s) and related bodies corporate who are located outside Australia for the purpose of administering the products and services for which I/we have engaged the services of Equity Trustees or its related bodies corporate and to foreign government agencies for reporting purposes (if necessary).
- I/we hereby confirm that the personal information that I/we have provided to Equity Trustees is correct and current in every detail, and should these details change, I/we shall promptly advise Equity Trustees in writing of the change(s).
- I/We agree to provide further information or personal details to the Responsible Entity if required to meet its
  obligations under anti-money laundering and counter-terrorism legislation, US tax legislation or reporting
  legislation and acknowledge that processing of my/our application may be delayed and will be processed at the
  unit price applicable for the Business Day as at which all required information has been received and verified.
- If I/we have provided an email address, I/we consent to receive ongoing investor information including PDS/IM information, confirmations of transactions and additional information as applicable via email.
- I/We acknowledge that Equity Trustees does not guarantee the repayment of capital or the performance of the Fund/Trust or any particular rate of return from the Fund/Trust.
- I/We acknowledge that an investment in the Fund/Trust is not a deposit with or liability of Equity Trustees and is subject to investment risk including possible delays in repayment and loss of income or capital invested.
- I/We acknowledge that Equity Trustees is not responsible for the delays in receipt of monies caused by the postal service or the investor's bank.
- If I/we lodge a fax application request, I/we acknowledge and agree to release, discharge and agree to indemnify Equity Trustees from and against any and all losses, liabilities, actions, proceedings, account claims and demands arising from any fax application.
- If I/we have completed and lodged the relevant sections on authorised representatives, agents and/or financial
  advisers on the Application Form then I/we agree to release, discharge and indemnify Equity Trustees from and
  against any and all losses, liabilities, actions, proceedings, account claims and demands arising from Equity
  Trustees acting on the instructions of my/our authorised representatives, agents and/or financial advisers.
- If this is a joint application each of us agrees that our investment is held as joint tenants.
- I/We acknowledge and agree that where the Responsible Entity, in its sole discretion, determines that:
  - I/we are ineligible to hold units in a Fund/Trust or have provided misleading information in my/our Application Form; or
  - I/we owe any amounts to Equity Trustees, then I/we appoint the Responsible Entity as my/our agent to submit a withdrawal request on my/our behalf in respect of all or part of my/our units, as the case requires, in the Fund/Trust.
- For Wholesale Clients\* I/We acknowledge that I am/we are a Wholesale Client (as defined in Section 761G of the Corporations Act 2001 (Cth)) and are therefore eligible to hold units in the Fund/Trust.
- For New Zealand applicants\* I/we have read the terms of the offer relating to New Zealand investors, including the New Zealand warning statement.
- For New Zealand Wholesale Investors\* I/We acknowledge and agree that:
  - I/We have read the "New Zealand Wholesale Investor Fact Sheet" and PDS/IM or "New Zealand Investors: Selling Restriction" for the Fund/Trust;
  - I am/We are a Wholesale Investor and am/are therefore eligible to hold units in the Fund/Trust; and
  - I/We have not:

- Offered, sold, or transferred, and will not offer, sell, or transfer, directly or indirectly, any units in the Fund/Trust;
- Granted, issued, or transferred, and will not grant, issue, or transfer, any interests in or options over, directly or indirectly, any units in the Fund/Trust; and
- Distributed and will not distribute, directly or indirectly, the PDS/IM or any other offering materials or advertisement in relation to any offer of units in the Fund/Trust, in each case in New Zealand, other than to a person who is a Wholesale Investor; and
- I/We will notify Equity Trustees if I/we cease to be a Wholesale Investor; and
- I/We have separately provided a signed Wholesale Investor Certification located at the end of this Application Form.

All references to Wholesale Investor in this Declaration are a reference to Wholesale Investor in terms of clause 3(2) of Schedule 1 of the Financial Markets Conduct Act 2013 (New Zealand).

\* Disregard if not applicable.

#### \*Terms and conditions for collection of Tax File Numbers (TFN) and Australian Business Numbers (ABN)

Collection of TFN and ABN information is authorised and its use and disclosure strictly regulated by tax laws and the Privacy Act. Investors must only provide an ABN instead of a TFN when the investment is made in the course of their enterprise. You are not obliged to provide either your TFN or ABN, but if you do not provide either or claim an exemption, we are required to deduct tax from your distribution at the highest marginal tax rate plus Medicare levy to meet Australian taxation law requirements.

For more information about the use of TFNs for investments, contact the enquiries section of your local branch of the ATO. Once provided, your TFN will be applied automatically to any future investments in the Fund/Trust where formal application procedures are not required (e.g. distribution reinvestments), unless you indicate, at any time, that you do not wish to quote a TFN for a particular investment. Exempt investors should attach a copy of the certificate of exemption. For super funds or trusts list only the applicable ABN or TFN for the super fund or trust.

# When you sign this Application Form you declare that you have read, agree to and make the declarations above

| Investor ' | 1 |
|------------|---|
|------------|---|

#### **Investor 2**

Name of individual/entity

Capacity (e.g. Director, Secretary, Authorised signatory)

Signature

Date

Name of individual/entity

Capacity (e.g. Director, Secretary, Authorised signatory)

Signature

Date

Company Seal (if applicable)

# **SECTION 9 – AML/CTF IDENTITY VERIFICATION REQUIREMENTS**

The AML/CTF Act requires the Responsible Entity to adopt and maintain an Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) Program. The AML/CTF Program includes ongoing customer due diligence, which may require the Responsible Entity to collect further information.

- Identification documentation provided must be in the name of the investor.
- Non-English language documents must be translated by an accredited translator. Provide both the foreign language document and the accredited English translation.
- Applications made without providing this information cannot be processed until all the necessary information has been provided.
- If you are unable to provide the identification documents described please contact Equity Trustees.

#### These documents should be provided as an original or a CERTIFIED COPY of the original.

# Who can certify?

Below is an example of who can certify proof of ID documents under the AML/CTF requirements:

- Bailiff
- Bank officer with 5 or more years of continuous service
- Building society officer with 5 or more years of continuous service
- Chiropractor (licensed or registered)
- Clerk of court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service
- Dentist (licensed or registered)
- Fellow of the National Tax Accountant's Association
- Finance company officer with 5 or more years of
- continuous service
- Judge of a court
- Justice of the peace
- Legal practitioner (licensed or registered)
- Magistrate
- Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
- Master of a court
- Medical practitioner (licensed or registered)
- Member of Chartered Secretaries Australia
- Member of Engineers Australia, other than at the grade of student
- Member of the Association of Taxation and Management Accountants

#### When certifying documents, the following process must be followed:

- All copied pages of original proof of ID documents must be certified and the certification must not be older than 2 years.
- The authorised individual must ensure that the original and the copy are identical; then write or stamp on the copied document "certified true copy". This must be followed by the date and signature, printed name and qualification of the authorised individual.
- In cases where an extract of a document is photocopied to verify customer ID, the authorised individual should write or stamp "certified true extract".

- Member of the Australian Defence Force with 5 or more years of continuous service
- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the Institute of Public Accountants
- Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
- Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
- Nurse (licensed or registered)
- Optometrist (licensed or registered)
- Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service.
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
- Pharmacist (licensed or registered)
- Physiotherapist (licensed or registered)
- Police officer
- Psychologist (licensed or registered)
- Registrar, or Deputy Registrar, of a court
- Sheriff
- Teacher employed on a full-time basis at a school or tertiary education institution
- Veterinary surgeon (licensed or registered)

# **GROUP A – Individuals/Joint**

Each individual investor, individual trustee, beneficial owner, or individual agent or authorised representative must provide one of the following primary photographic ID:

- A current Australian driver's licence (or foreign equivalent) that includes a photo and signature.
- An Australian passport (not expired more than 2 years previously).
- A foreign passport or international travel document (must not be expired)
- An identity card issued by a State or Territory Government that includes a photo.

If you do NOT own one of the above ID documents, please provide one valid option from Column A and one valid option from Column B.

| Column A |   | Column B              |   |
|----------|---|-----------------------|---|
|          | Australian birth certificate.                           | S<br>S<br>S<br>S<br>S | A document issued by the Commonwealth or a State or Territory within the preceding 12 months  |
|          | Australian citizenship certificate.                     |                       | that records the provision of financial benefits to the individual and which contains the individual's  |
|          | Pension card issued by Department of Human<br>Services. |                       | name and residential address.   |
|          |   |                       | A document issued by the Australian Taxation<br>Office within the preceding 12 months that records<br>a debt payable by the individual to the<br>Commonwealth (or by the Commonwealth to the<br>individual), which contains the individual's name<br>and residential address. Block out the TFN before<br>scanning, copying or storing this document. |
|          |   |                       | A document issued by a local government body or<br>utilities provider within the preceding 3 months<br>which records the provision of services to that<br>address or to that person (the document must<br>contain the individual's name and residential<br>address).  |
|          |   |                       | If under the age of 18, a notice that: was issued to<br>the individual by a school principal within the<br>preceding 3 months; and contains the name and<br>residential address; and records the period of time<br>that the individual attended that school.  |

# **GROUP B – Companies**

For Australian Registered Companies, provide one of the following (must clearly show the Company's full name, type (private or public) and ACN):

- A certified copy of the company's Certificate of Registration or incorporation issued by ASIC.
- A copy of information regarding the company's licence or other information held by the relevant Commonwealth, State or Territory regulatory body e.g. AFSL, RSE, ACL etc.
- A full company search issued in the previous 3 months or the company's last annual statement issued by ASIC.
- If the company is listed on an Australian securities exchange, provide details of the exchange and the ticker (issuer) code.
- ☐ If the company is a majority owned subsidiary of a company listed on an Australian securities exchange, provide details of the holding company name, its registration number e.g. ACN, the securities exchange and the ticker (issuer) code.

All of the above must clearly show the company's full name, its type (i.e. public or private) and the ACN issued by ASIC.

For Foreign Companies, provide one of the following:

- A certified copy of the company's Certificate of Registration or incorporation issued by the foreign jurisdiction(s) in which the company was incorporated, established or formed.
- A certified copy of the company's articles of association or constitution.
- A copy of a company search on the ASIC database or relevant foreign registration body.
- A copy of the last annual statement issued by the company regulator.

All of the above must clearly show the company's full name, its type (i.e. public or private) and the ARBN issued by ASIC, or the identification number issued to the company by the foreign regulator.

# In addition, please provide verification documents for each beneficial owner or controlling person (senior managing official and shareholder) as listed under Group A.

A beneficial owner of a company is any person entitled (either directly or indirectly) to exercise 25% or more of the voting rights, including a power of veto, or who holds the position of senior managing official (or equivalent) and is thus the controlling person.

## **GROUP C – Trusts**

For a Registered Managed Investment Scheme, Government Superannuation Fund or a trust registered with the Australian Charities and Not-for-Profit Commission (ACNC), or a regulated, complying Superannuation Fund, retirement or pension fund (including a self-managed super fund), provide one of the following:

- A copy of the company search of the relevant regulator's website e.g. APRA, ASIC or ATO.
- A copy or relevant extract of the legislation establishing the government superannuation fund sourced from a government website.
- A copy from the ACNC of information registered about the trust as a charity
- Annual report or audited financial statements.
- A certified copy of a notice issued by the ATO within the previous 12 months.
- A certified copy of an extract of the Trust Deed (i.e. cover page and signing page and first two pages that describes the trust, its purpose, appointer details and settlor details etc.)

For all other Unregulated trust (including a Foreign trust), provide the following:

A certified copy of an extract of the Trust Deed (i.e. cover page and signing page and first two pages that describes the trust, its purpose, appointer details and settlor details etc.)

If the trustee is an individual, please also provide verification documents for one trustee as listed under Group A.

If the trustee is a company, please also provide verification documents for a company as listed under Group B.

## **GROUP D – Authorised Representatives and Agents**

In addition to the above entity groups:

- If you are an **Individual Authorised Representative or Agent** please also provide the identification documents listed under Group A.
- ☐ If you are a **Corporate Authorised Representative or Agent** please also provide the identification documents listed under Group B.

All Authorised Representatives and Agents must also provide a certified copy of their authority to act for the investor e.g. the POA, guardianship order, Executor or Administrator of a deceased estate, authority granted to a bankruptcy trustee, authority granted to the State or Public Trustee etc.

# **SECTION 10 – GLOSSARY**

Custodian - means a company that:

- a) is acting in the capacity of a trustee; and
- b) is providing a custodial or depository service of the kind described in item 46 of table 1 in subsection 6(2) of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act); and
- c) either:
  - i. holds an Australian financial services licence authorising it to provide custodial or depository services under the Corporations Act 2001; or
  - ii. is exempt under the Corporations Act 2001 from the requirement to hold such a licence; and
- d) either:
  - i. satisfies one of the 'geographical link' tests in subsection 6(6) of the AML/CTF Act; or
  - ii. has certified in writing to the relevant reporting entity that its name and enrolment details are entered on the Reporting Entities Roll; and
- e) has certified in writing to the relevant reporting entity that it has carried out all applicable customer identification procedures and ongoing customer due diligence requirements in accordance with Chapter 15 of the AML/CTF Rules in relation to its underlying customers prior to, or at the time of, becoming a customer of the reporting entity.